

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
	ATHLETICS							
1	Southend Athletics Club - season (2 evenings & Sunday a.m.)	2,879.00		2,879.00		2,937.00		2,937.00
2	SLTC (Monday - Friday half day)	107.50	21.50	129.00		110.00	22.00	132.00
3	SLTC (Monday - Friday evening)	84.17	16.83	101.00		85.83	17.17	103.00
4	SLTC (Weekend, half day rate)	165.83	33.17	199.00		169.17	33.83	203.00
5	SLTC (Per Hour up to Max 2 hours)	27.50	5.50	33.00		28.33	5.67	34.00
6	SLTC (Monday - Friday 1 Hour)	21.67	4.33	26.00		22.50	4.50	27.00
7	SLTC - Flood lights (per hour)	17.50	3.50	21.00		17.50	3.50	21.00
8	SLTC – Equipment (hurdles, high jump, pole vault)	35.83	7.17	43.00		36.67	7.33	44.00
9	SLTC - Pit Area, Hurdles, Misc. (Charges Per Area)	6.25	1.25	7.50		6.25	1.25	7.50
10	SLTC - Casual Adult	2.92	0.58	3.50		2.92	0.58	3.50
11	SLTC - Casual Junior & Concession	1.25	0.25	1.50		1.25	0.25	1.50
	BOWLS (PARKS)							
12	Season Ticket 7 day Resident	98.33	19.67	118.00		118.00	23.60	141.60
13	Season Ticket 7 day Resident - Advantage Card C	47.50	9.50	57.00		59.00	11.80	70.80
14	Season Ticket 7 day Resident Senior (born before 1 April 1952)	63.33	12.67	76.00		76.00	15.20	91.20
15	Season Ticket 7 day Resident Senior (born before 1 April 1952) Advantage Card C	30.83	6.17	37.00		38.00	7.60	45.60
16	Season Ticket Non Resident	116.67	23.33	140.00		140.00	28.00	168.00
17	Season Ticket Non Resident (born before 1 April 1952)	89.17	17.83	107.00		107.00	21.40	128.40
18	Cadet Season Ticket Resident 16 & under	22.50	4.50	27.00		22.92	4.58	27.50
19	Cadet Season Ticket Resident 16 & under - Advantage Card C	10.83	2.17	13.00		11.00	2.20	13.20
20	Cadet Season Ticket Non Resident 16 & under	32.50	6.50	39.00		33.33	6.67	40.00
21	Per Hour (per person)	2.92	0.58	3.50		3.50	0.70	4.20
22	Per Hour (per person)-Advantage Card AB	2.08	0.42	2.50		3.17	0.63	3.80
23	Per Hour (per person)-Advantage Card C	1.25	0.25	1.50		1.75	0.35	2.10
24	Per Hour 16 and Under (per person)	0.83	0.17	1.00		0.83	0.17	1.00
25	Per Hour 16 and Under (per person) Advantage Card AB	0.83	0.17	1.00		0.75	0.15	0.90
26	Per Hour 16 and Under (per person) Advantage Card C	0.42	0.08	0.50		0.42	0.08	0.50
27	Two Hour Game (Per Person)	5.42	1.08	6.50		6.50	1.30	7.80
28	Two Hour Game (Per Person)- Advantage Card AB	4.58	0.92	5.50		5.83	1.17	7.00
29	Two Hour Game (Per Person)- Advantage Card C	2.50	0.50	3.00		3.25	0.65	3.90
30	Rink hire - Visiting Club (2 hour maximum)	14.17	2.83	17.00		14.58	2.92	17.50
31	County Matches - Visiting Club - No charge							
32	Member of visiting club (per game) (collected by host club)	2.50	0.50	3.00		2.92	0.58	3.50
33	Annual license fee per bowling green (22 weeks)			-		5,000.00		5,000.00
	CRICKET							
34	Cat A (season every Saturday/Sunday)	3,052.00		3,052.00		3,113.00		3,113.00
35	Cat A (season every Saturday/Sunday) with Council pavilion	3,761.00		3,761.00		3,836.00		3,836.00
36	Cat B (season every Saturday/Sunday)	1,933.00		1,933.00		1,972.00		1,972.00
37	Cat A (season every weekday - 1 day)	2,459.00		2,459.00		2,508.00		2,508.00
38	Cat A (season every weekday - 1 day) with Council pavilion	2,575.00		2,575.00		2,627.00		2,627.00
39	CAT B (season every weekday - 1 day)	1,303.00		1,303.00		1,329.00		1,329.00

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
40	Cat A (season every weekday - 1 evening)	1,271.00		1,271.00		1,296.00		1,296.00
41	Cat A (season every weekday - 1 evening) with Council Pavilion	1,314.00		1,314.00		1,340.00		1,340.00
42	Cat B (season every weekday - 1 evening)	851.00		851.00		868.00		868.00
43	Cat A (casual all day - 11.00 a.m.)	152.50	30.50	183.00		155.83	31.17	187.00
44	Cat A (casual all day - 11.00 a.m.) with Council pavilion	160.83	32.17	193.00		164.17	32.83	197.00
45	Cat B (casual all day - 11 a.m.)	120.83	24.17	145.00		123.33	24.67	148.00
46	Cat A (casual half day - 2.00 p.m.)	116.67	23.33	140.00		119.17	23.83	143.00
47	Cat A (casual half day - 2.00 p.m.) with Council pavilion	120.83	24.17	145.00		123.33	24.67	148.00
48	Cat B (casual half day - 2.00 p.m.)	80.83	16.17	97.00		82.50	16.50	99.00
49	Cat A (casual evening - 6.00 p.m.)	58.33	11.67	70.00		59.17	11.83	71.00
50	Cat A (casual evening - 6.00 p.m.) with Council pavilion	63.33	12.67	76.00		65.00	13.00	78.00
51	Cat B (casual evening - 6.00 p.m.)	40.83	8.17	49.00		41.67	8.33	50.00
52	Cat A (casual Sunday & Bank Holiday afternoon)	152.50	30.50	183.00		155.83	31.17	187.00
53	Cat A (casual Sunday & Bank Holiday afternoon) with Council pavilion	160.83	32.17	193.00		164.17	32.83	197.00
54	Cat B (casual Sunday & Bank Holiday afternoon)	130.00	26.00	156.00		132.50	26.50	159.00
55	Cat A (casual Sunday & Bank Holiday all day)	196.67	39.33	236.00		200.83	40.17	241.00
56	Cat A (casual Sunday & Bank Holiday all day) with Council pavilion	205.83	41.17	247.00		210.00	42.00	252.00
57	Cat B (casual Sunday & Bank Holiday all day)	160.83	32.17	193.00		164.17	32.83	197.00
58	Cricket Pitch junior practice (half day)	22.50	4.50	27.00		22.92	4.58	27.50
59	Cat A (Sunday a.m. youth on Saturday wicket)	31.67	6.33	38.00		32.50	6.50	39.00
60	Cat B (Sunday a.m. youth on Saturday wicket)	26.67	5.33	32.00		27.08	5.42	32.50
61	Chalkwell Park artificial wicket (casual)	25.00	5.00	30.00		25.83	5.17	31.00
62	Artificial wicket (season)	1,813.00		1,813.00		1,849.00		1,849.00
	GOLF							
63	18 Holes (Monday-Friday)	12.25	2.45	14.70		13.33	2.67	16.00
64	18 Holes (Monday-Friday) Advantage Card AB	10.83	2.17	13.00		12.00	2.40	14.40
65	18 Holes (Monday-Friday) Advantage Card C	6.25	1.25	7.50		6.67	1.33	8.00
66	Twilight (Monday - Friday) 9 holes	6.25	1.25	7.50		6.67	1.33	8.00
67	18 Holes (Saturday, Sunday & Bank Holidays)	17.50	3.50	21.00		18.33	3.67	22.00
68	18 Holes (Saturday, Sunday & Bank Holidays)-Advantage Card AB	15.83	3.17	19.00		16.50	3.30	19.80
69	18 Holes (Saturday, Sunday & Bank Holidays)-Advantage Card C	8.33	1.67	10.00		9.17	1.83	11.00
70	Twilight (Saturday, Sunday & Bank Holidays) 9 Holes	9.17	1.83	11.00		9.17	1.83	11.00
71	18 Holes (Monday-Friday Senior)	7.08	1.42	8.50		7.92	1.58	9.50
72	18 Holes (Monday-Friday 16 and Under)	7.08	1.42	8.50		7.08	1.42	8.50
73	18 Holes (Monday-Friday Senior) Advantage Card AB	5.83	1.17	7.00		7.08	1.42	8.50
74	18 Holes (Monday-Friday 16 and Under) Advantage Card AB	5.83	1.17	7.00		5.83	1.17	7.00
75	18 Holes (Monday-Friday Senior) Advantage Card C	3.33	0.67	4.00		4.00	0.80	4.80
76	18 Holes (Monday-Friday 16 and Under) Advantage Card C	3.33	0.67	4.00		3.33	0.67	4.00
77	Twilight 9 Holes (Monday-Friday Senior)	3.50	0.70	4.20		4.00	0.80	4.80
78	Twilight 9 Holes (Monday-Friday 16 and Under)	3.50	0.70	4.20		3.50	0.70	4.20
79	Off Peak (Monday-Friday)	10.00	2.00	12.00		10.42	2.08	12.50
80	Off Peak (Saturday, Sunday & Bank Holidays)	14.17	2.83	17.00		14.58	2.92	17.50
81	Off Peak (Monday - Friday, Senior/ 16 and Under)	5.25	1.05	6.30		5.83	1.17	7.00
82	Lesson Ticket	1.33	0.27	1.60		1.33	0.27	1.60

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
83	Lesson Ticket (Golf Foundation Under 16)	0.58	0.12	0.70		0.58	0.12	0.70
84	Lesson Ticket (Golf Foundation Under 16)-Advantage Card AB	0.50	0.10	0.60		0.50	0.10	0.60
85	Lesson Ticket (Golf Foundation Under 16)-Advantage Card C	0.33	0.07	0.40		0.33	0.07	0.40
86	Practice Ticket	1.75	0.35	2.10		1.75	0.35	2.10
87	Season Ticket 7 Day Resident	583.33	116.67	700.00		583.33	116.67	700.00
88	Season Ticket 7 Day Resident Advantage Card C	512.50	102.50	615.00		512.50	102.50	615.00
89	Season Ticket 7 Day Non-Resident	640.00	128.00	768.00		640.00	128.00	768.00
90	Season Ticket 5 Day Resident before 5.00 pm Senior (born before 1 April 1952)	263.33	52.67	316.00		291.67	58.33	350.00
91	Season Ticket 5 Day Resident before 5.00 pm Senior (born before 1 April 1952) - Advantage Card C	228.33	45.67	274.00		250.00	50.00	300.00
92	Season Ticket 5 Day Non-Resident before 5.00 pm Senior (born before 1 April 1952)	341.67	68.33	410.00		375.00	75.00	450.00
93	Season Ticket 5 Day Resident	394.17	78.83	473.00		394.17	78.83	473.00
94	Season Ticket 5 Day Resident Advantage Card C	350.83	70.17	421.00		350.83	70.17	421.00
95	Season Ticket 5 Day Non-Resident	438.33	87.67	526.00		438.33	87.67	526.00
96	Season Ticket Student Under 18's	70.00	14.00	84.00		70.00	14.00	84.00
97	Locker Rent (per annum)	10.50	2.10	12.60		10.50	2.10	12.60
98	Block Booking for 2 hours	114.17	22.83	137.00		114.17	22.83	137.00
99	Block Booking (home clubs) for 2 hours	39.17	7.83	47.00		39.17	7.83	47.00
100	Tee Reservation (Annual School Championship)	13.33	2.67	16.00		13.33	2.67	16.00
101	Pitch & Putt (per round) Adult	2.25	0.45	2.70		2.25	0.45	2.70
102	Pitch & Putt (per round) Adult Advantage Card AB	1.83	0.37	2.20		1.83	0.37	2.20
103	Pitch & Putt (per round) Adult Advantage Card C	1.08	0.22	1.30		1.08	0.22	1.30
104	Pitch & Putt (per round) Child	1.00	0.20	1.20		1.00	0.20	1.20
105	Pitch & Putt (per round) Child Advantage Card AB	0.83	0.17	1.00		0.83	0.17	1.00
106	Pitch & Putt (per round) Child Advantage Card C	0.50	0.10	0.60		0.50	0.10	0.60
	RUGBY							
107	Cat A (Season - Warners/Westbarrow)	2,734.00		2,734.00		2,789.00		2,789.00
108	Cat A (casual)	96.67	19.33	116.00		98.33	19.67	118.00
109	Under 13's – Under 19's on 'Senior Pitch' Sunday Season	1,009.00		1,009.00		1,029.00		1,029.00
110	Under 13's – Under 19's on 'Senior Pitch' Sunday Casual	35.83	7.17	43.00		36.67	7.33	44.00
111	Mini Rugby – on Senior Pitches	186.00		186.00		190.00		190.00
	SOCCER							
112	Cat A (season 28 weeks - weekday)	1,612.00		1,612.00		1,644.00		1,644.00
113	Cat B (season 28 weeks - weekday)	1,040.00		1,040.00		1,061.00		1,061.00
114	Cat C (season 28 weeks - weekday)	973.00		973.00		992.00		992.00
115	Cat A (season 28 weeks - Saturday/Sunday)	1,895.00		1,895.00		1,933.00		1,933.00
116	Cat B (season 28 weeks - Saturday/Sunday)	1,277.00		1,277.00		1,303.00		1,303.00
117	Cat C (season 28 weeks - Saturday/Sunday)	1,066.00		1,066.00		1,087.00		1,087.00
118	Cat A (casual)	87.50	17.50	105.00		89.17	17.83	107.00
119	Cat B (casual)	52.50	10.50	63.00		53.33	10.67	64.00
120	Cat C (casual)	40.00	8.00	48.00		40.83	8.17	49.00
121	Youth Commemoration/Jones Memorial Grounds (season - under 18)	662.00		662.00		675.00		675.00

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		£	£	£		£	£	£
122	Youth Commemoration/Jones Memorial Grounds (casual- under 18)	32.50	6.50	39.00		33.33	6.67	40.00
123	Youth Commemoration/Jones Memorial Grounds (season - under 16)	604.00		604.00		616.00		616.00
124	Youth Commemoration/Jones Memorial Grounds (casual- under 16)	23.33	4.67	28.00		24.17	4.83	29.00
125	Youth Commemoration/Jones Memorial Grounds (season - under 11)	305.00		305.00		311.00		311.00
126	Youth Commemoration/Jones Memorial Grounds (casual - under 11)	11.25	2.25	13.50		11.67	2.33	14.00
127	Garon Park (season with Pavilion)	1,988.00		1,988.00		2,028.00		2,028.00
128	Garon Park (season without Pavilion)	1,530.00		1,530.00		1,561.00		1,561.00
129	Garon Park (casual with Pavilion)	61.67	12.33	74.00		62.50	12.50	75.00
130	Garon Park (Pavilion only)	32.50	6.50	39.00		33.33	6.67	40.00
131	Southchurch Park Arena (Southend Manor) Season and training area	4,870.00		4,870.00		4,967.00		4,967.00
132	Mini soccer (season 28 weeks)	305.00		305.00		311.00		311.00
133	Casual	11.67	2.33	14.00		11.67	2.33	14.00
	SYNTHETIC – WARNERS PARK							
134	Pitch per hour	46.67	9.33	56.00		47.50	9.50	57.00
135	Floodlighting per hour	10.00	2.00	12.00		10.42	2.08	12.50
	PARK OR SITE EVENT HIRE							
	REGISTERED CHARITY							
	A - SMALL EVENT UP TO 750 PEOPLE IN ATTENDANCE							
136	Southend Showground	34.00		34.00		35.00		35.00
137	Southchurch East	34.00		34.00		35.00		35.00
138	Gunners Park	17.00		17.00		17.00		17.00
139	Southchurch Park	17.00		17.00		17.00		17.00
140	Priory Field 1	12.00		12.00		12.00		12.00
141	Priory Field 1 & 3	18.00		18.00		18.00		18.00
142	Priory Field 2	18.00		18.00		18.00		18.00
143	Priory Field 3	13.00		13.00		13.00		13.00
144	Priory Field 2 & 3	25.00		25.00		26.00		26.00
145	Chalkwell Field 1	13.00		13.00		13.00		13.00
146	Chalkwell Field 2	13.00		13.00		13.00		13.00
147	Chalkwell Field 3	18.00		18.00		18.00		18.00
148	Leigh Library Gardens	18.00		18.00		18.00		18.00
149	Leigh Marshes plus grass cutting charge	34.00		34.00		35.00		35.00
150	Other Sites - by negotiation							
151	Standpipe where applicable	17.00		17.00		17.00		17.00
	B - MEDIUM EVENT 751 TO 1500 PEOPLE IN ATTENDANCE							
152	Southend Showground	51.00		51.00		52.00		52.00
153	Southchurch East	51.00		51.00		52.00		52.00
154	Gunners Park	25.00		25.00		26.00		26.00
155	Southchurch Park	25.00		25.00		26.00		26.00
156	Priory Field 1	18.00		18.00		18.00		18.00
157	Priory Field 1 & 3	30.00		30.00		31.00		31.00
158	Priory Field 2	27.00		27.00		28.00		28.00

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£			£	£
159	Priory Field 3	18.00		18.00		18.00		18.00
160	Priory Field 2 & 3	36.00		36.00		37.00		37.00
161	Chalkwell Field 1	18.00		18.00		18.00		18.00
162	Chalkwell Field 2	18.00		18.00		18.00		18.00
163	Chalkwell Field 3	26.00		26.00		27.00		27.00
164	Leigh Library Gardens	26.00		26.00		27.00		27.00
165	Leigh Marshes plus grass cutting charge	51.00		51.00		52.00		52.00
166	Other Sites - by negotiation							
167	Standpipe where applicable	17.00		17.00		17.00		17.00
	C - LARGE EVENT 1501 AND OVER PEOPLE IN ATTENDANCE							
168	Southend Showground	68.00		68.00		69.00		69.00
169	Southchurch East	68.00		68.00		69.00		69.00
170	Gunners Park	43.00		43.00		44.00		44.00
171	Southchurch Park	43.00		43.00		44.00		44.00
172	Priory Field 1	25.00		25.00		26.00		26.00
173	Priory Field 1 & 3	43.00		43.00		44.00		44.00
174	Priory Field 2	43.00		43.00		44.00		44.00
175	Priory Field 3	25.00		25.00		26.00		26.00
176	Priory Field 2 & 3	54.00		54.00		55.00		55.00
177	Chalkwell Field 1	27.00		27.00		28.00		28.00
178	Chalkwell Field 2	27.00		27.00		28.00		28.00
179	Chalkwell Field 3	43.00		43.00		44.00		44.00
180	Leigh Marshes plus grass cutting charge	68.00		68.00		69.00		69.00
181	Other Sites - by negotiation							
182	Standpipe where applicable	17.00		17.00		17.00		17.00
	COMMUNITY GROUP FUNDRAISING							
	A - SMALL EVENT UP TO 750 PEOPLE IN ATTENDANCE							
183	Southend Showground	84.00		84.00		86.00		86.00
184	Southchurch East	84.00		84.00		86.00		86.00
185	Gunners Park	50.00		50.00		50.00		50.00
186	Southchurch Park	50.00		50.00		50.00		50.00
187	Priory Field 1	30.00		30.00		31.00		31.00
188	Priory Field 1 & 3	54.00		54.00		55.00		55.00
189	Priory Field 2	51.00		51.00		52.00		52.00
190	Priory Field 3	30.00		30.00		31.00		31.00
191	Priory Field 2 & 3	70.00		70.00		71.00		71.00
192	Chalkwell Field 1	34.00		34.00		35.00		35.00
193	Chalkwell Field 2	26.00		26.00		27.00		27.00
194	Chalkwell Field 3	51.00		51.00		52.00		52.00
195	Leigh Library Gardens	34.00		34.00		35.00		35.00
196	Leigh Marshes plus grass cutting charge	84.00		84.00		86.00		86.00
197	Other Sites - by negotiation							
198	Standpipe where applicable	34.00		34.00		35.00		35.00

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		£	£	£		£	£	£
	B - MEDIUM EVENT 751 TO 1500 PEOPLE IN ATTENDANCE							
199	Southend Showground	217.00		217.00		221.00		221.00
200	Southchurch East	217.00		217.00		221.00		221.00
201	Gunners Park	116.00		116.00		118.00		118.00
202	Southchurch Park	116.00		116.00		118.00		118.00
203	Priory Field 1	60.00		60.00		61.00		61.00
204	Priory Field 1 & 3	106.00		106.00		108.00		108.00
205	Priory Field 2	90.00		90.00		92.00		92.00
206	Priory Field 3	60.00		60.00		61.00		61.00
207	Priory Field 2 & 3	136.00		136.00		139.00		139.00
208	Chalkwell Field 1	59.00		59.00		60.00		60.00
209	Chalkwell Field 2	60.00		60.00		61.00		61.00
210	Chalkwell Field 3	118.00		118.00		120.00		120.00
211	Leigh Library Gardens	51.00		51.00		52.00		52.00
212	Leigh Marshes plus grass cutting charge	217.00		217.00		221.00		221.00
213	Other Sites - by negotiation							
214	Standpipe where applicable	34.00		34.00		35.00		35.00
	C - LARGE EVENT 1501 AND OVER PEOPLE IN ATTENDANCE							
215	Southend Showground	219.00		219.00		223.00		223.00
216	Southchurch East	219.00		219.00		223.00		223.00
217	Gunners Park	117.00		117.00		119.00		119.00
218	Southchurch Park	117.00		117.00		119.00		119.00
219	Priory Field 1	61.00		61.00		62.00		62.00
220	Priory Field 1 & 3	107.00		107.00		109.00		109.00
221	Priory Field 2	91.00		91.00		93.00		93.00
222	Priory Field 3	61.00		61.00		62.00		62.00
223	Priory Field 2 & 3	137.00		137.00		140.00		140.00
224	Chalkwell Field 1	59.00		59.00		60.00		60.00
225	Chalkwell Field 2	61.00		61.00		62.00		62.00
226	Chalkwell Field 3	120.00		120.00		122.00		122.00
227	Leigh Marshes plus grass cutting charge	219.00		219.00		223.00		223.00
228	Other Sites - by negotiation							
229	Standpipe where applicable	34.00		34.00		35.00		35.00
	COMMERCIAL							
	A - SMALL EVENT UP TO 750 PEOPLE IN ATTENDANCE							
230	Southend Showground	340.00		340.00		347.00		347.00
231	Southchurch East	348.00		348.00		355.00		355.00
232	Gunners Park	243.00		243.00		248.00		248.00
233	Southchurch Park	243.00		243.00		248.00		248.00
234	Priory Field 1	348.00		348.00		355.00		355.00
235	Priory Field 2	348.00		348.00		355.00		355.00
236	Priory Field 3	348.00		348.00		355.00		355.00
237	Chalkwell Field 1	348.00		348.00		355.00		355.00

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
238	Chalkwell Field 2	348.00		348.00		355.00		355.00
239	Chalkwell Field 3	348.00		348.00		355.00		355.00
240	Leigh Library Gardens	250.00		250.00		250.00		250.00
241	Leigh Marshes plus grass cutting charge	348.00		348.00		355.00		355.00
242	Other Sites - by negotiation							
243	Standpipe where applicable	56.00		56.00		57.00		57.00
	B - MEDIUM EVENT 751 TO 1500 PEOPLE IN ATTENDANCE							
244	Southend Showground	675.00		675.00		689.00		689.00
245	Southchurch East	695.00		695.00		709.00		709.00
246	Gunners Park	503.00		503.00		513.00		513.00
247	Southchurch Park	503.00		503.00		513.00		513.00
248	Priory Field 1	696.00		696.00		710.00		710.00
249	Priory Field 2	696.00		696.00		710.00		710.00
250	Priory Field 3	696.00		696.00		710.00		710.00
251	Chalkwell Field 1	696.00		696.00		710.00		710.00
252	Chalkwell Field 2	696.00		696.00		710.00		710.00
253	Chalkwell Field 3	696.00		696.00		710.00		710.00
254	Leigh Library Gardens	503.00		503.00		513.00		513.00
255	Leigh Marshes plus grass cutting charge	695.00		695.00		709.00		709.00
256	Other Sites - by negotiation							
257	Standpipe where applicable	56.00		56.00		57.00		57.00
	C - LARGE EVENT 1501 AND OVER PEOPLE IN ATTENDANCE							
258	Southend Showground							
259	Southchurch East	1,039.00		1,039.00		1,060.00		1,060.00
260	Gunners Park	727.00		727.00		742.00		742.00
261	Southchurch Park	727.00		727.00		742.00		742.00
262	Priory Field 1	1,039.00		1,039.00		1,060.00		1,060.00
263	Priory Field 2	1,039.00		1,039.00		1,060.00		1,060.00
264	Priory Field 3	1,039.00		1,039.00		1,060.00		1,060.00
265	Chalkwell Field 1	1,039.00		1,039.00		1,060.00		1,060.00
266	Chalkwell Field 2	1,039.00		1,039.00		1,060.00		1,060.00
267	Chalkwell Field 3	1,039.00		1,039.00		1,060.00		1,060.00
268	Leigh Marshes plus grass cutting charge	1,039.00		1,039.00		1,060.00		1,060.00
269	Other Sites - by negotiation							
270	Standpipe where applicable	56.00		56.00		57.00		57.00
	OTHER EVENTS							
271	Bandstand -Priory Park 2 hour performance and 2 hour set up fee					100.00		100.00
272	Outdoor Fitness Classes Annual Permit					150.00		150.00
273	Partnership events with the council free of charge							
	MISCELLANEOUS							
274	Key deposit (refundable)	10.00		10.00		10.00		10.00
275	Donated Trees	77.00		77.00		150.00		150.00
276	Donated Plaques	123.00		123.00		125.00		125.00

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
277	Donated Shrubs	23.00		23.00		24.00		24.00
278	Donated Plaques- Advantage Card ABC	112.00		112.00		114.00		114.00
279	Donated Wooden Seats & Plaques	762.00		762.00		777.00		777.00
280	Donated Wooden Seats & Plaques Advantage Card ABC	682.00		682.00		696.00		696.00
281	Donated Metal Seats & Plaques	874.00		874.00		891.00		891.00
282	Donated Metal Seats & Plaques Advantage Card ABC	785.00		785.00		801.00		801.00
283	Donated Seats – Cliffs Gardens & Prittlewell Square	966.00		966.00		985.00		985.00
284	Donated Seats – Cliffs Gardens & Prittlewell Square Advantage Card ABC	869.00		869.00		886.00		886.00
285	Donated Seats & Plaques – Anti-Vandal	617.00		617.00		629.00		629.00
286	Donated Seats & Plaques – Anti-Vandal Advantage Card ABC	557.00		557.00		568.00		568.00
	SPONSORED ITEMS							
287	Children's Playgrounds - by negotiation							
288	Sculpture - by negotiation							
289	Items of play equipment - by negotiation							
290	Specimen Tree Planting - by negotiation							
291	Park Flower Beds - by negotiation							
	ADVANTAGE CARDS							
292	Advantage Card: Resident Adult Category A	4.17	0.83	5.00		4.17	0.83	5.00
293	Resident Under 17/Senior (born before 1 April 1952)/Student Category B	2.50	0.50	3.00		2.50	0.50	3.00
294	Resident Adult Low Income Category C	0.83	0.17	1.00		0.83	0.17	1.00
295	Resident Under 17/Senior (born before 1 April 1952)/Student Low Income Category C	0.83	0.17	1.00		0.83	0.17	1.00
296	Family (1 adult, all children) Category A	7.50	1.50	9.00		7.50	1.50	9.00
297	Family (2 adults, all children) Category A	10.00	2.00	12.00		10.00	2.00	12.00
	Chalkwell Environmental Centre- Educational,cultural and charitable purposes							
298	Per attendant per hour up to 20	5.83	1.17	7.00		5.83	1.17	7.00
299	over 20	8.33	1.67	10.00		8.33	1.67	10.00
300	Commercial and other use	13.33	2.67	16.00		13.33	2.67	16.00
	ACCESS GATES							
301	Access Gate Licence (5 years) for gate from private property onto amenity land.	33.00		33.00		34.00		34.00
	ALLOTMENTS							
302	Per rod (plus water)	4.00		4.00		4.00		4.00
303	Per rod (plus water) – Senior (born before 1 April 1952)	2.00		2.00		2.00		2.00
304	Per rod (plus water) – Advantage Card C	2.00		2.00		2.00		2.00
305	Per rod (plus water) – under 18	2.00		2.00		2.00		2.00
306	Edwards Hall Leisure Garden – Allotments	32.00		32.00		32.00		32.00
307	Edwards Hall Leisure Garden – Allotments (Plus Water) - Senior (born before 1 April 1952)	16.00		16.00		16.00		16.00
308	Edwards Hall Leisure Garden - Allotments (Plus Water) - Advantage Card C	16.00		16.00		16.00		16.00
309	Edwards Hall Leisure Garden - Allotments (plus water) - under 18	16.00		16.00		16.00		16.00
310	Water - up to and including 5 rods	7.00		7.00		7.00		7.00

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£			£	£
311	Water - from 6 up to and including 10 rods	14.00		14.00		14.00		14.00
	PARKS STAFF HOUSING- Increase for 2012 will be the same as approved for Housing Rents							
312	Greenkeepers Cottage, Belfairs - Gross Rent	4,111.00		4,111.00				
313	18 Park Avenue, Eastwood - Gross Rent	3,752.00		3,752.00				
314	'Priory Lodge', Victoria Avenue - Gross Rent	3,409.00		3,409.00				
315	No. 2 Cottage, Ropers Farm - Gross Rent	4,346.00		4,346.00				
316	No. 1 Cottage, Ropers Farm - Gross Rent	4,346.00		4,346.00				
317	Southchurch Park Lodge - Gross Rent	4,667.00		4,667.00				
318	Park House, Central Nursery - Gross Rent	4,904.00		4,904.00				
319	Extraneous Duties Allowance - Deducted from Rent	-614.00		-614.00				
	FLORISTRY							
320	Floral Arrangements:Pedestal Traditional	49.17	9.83	59.00		50.00	10.00	60.00
321	Floral Arrangements:Pedestal Modern	57.50	11.50	69.00		58.33	11.67	70.00
322	Table Arrangements From	29.17	5.83	35.00		30.00	6.00	36.00
323	Table Arrangements To	47.50	9.50	57.00		50.00	10.00	60.00
324	Bouquets From	30.00	6.00	36.00		30.83	6.17	37.00
325	Bouquets To	47.50	9.50	57.00		50.00	10.00	60.00
326	Button Holes -Double Rose -each	4.58	0.92	5.50		5.00	1.00	6.00
327	Button Holes -Single Rose -each	3.33	0.67	4.00		3.33	0.67	4.00
328	Button Holes -Double Carnation -each	3.33	0.67	4.00		3.33	0.67	4.00
329	Button Holes -Single Carnation-each	2.92	0.58	3.50		2.92	0.58	3.50
330	Posies Adult From	30.00	6.00	36.00		30.83	6.17	37.00
331	Posies Adult To	37.50	7.50	45.00		39.17	7.83	47.00
332	Posies Child From	18.33	3.67	22.00		19.17	3.83	23.00
333	Posies Child To	25.83	5.17	31.00		27.50	5.50	33.00
334	Corsage From	18.33	3.67	22.00		19.17	3.83	23.00
335	Corsage To	22.50	4.50	27.00		24.17	4.83	29.00
336	Wired Bouquets From	47.50	9.50	57.00		50.00	10.00	60.00
337	Wired Bouquets To	85.83	17.17	103.00		88.33	17.67	106.00
338	Funeral Tributes From	24.17	4.83	29.00		25.00	5.00	30.00
	MUSEUM – SERVICE FEES							
	Venue Hire - Priory & Southchurch							
339	Commercial Organisation per 4 hour session (6pm – 10pm)	450.00		450.00		450.00		450.00
340	Voluntry Sector / Charity per 4 hour session (6pm – 10pm)	400.00		400.00		400.00		400.00
341	Additional Hour 10pm - 11:30pm	150.00		150.00		153.00		153.00
342	Weekdays Cultural, educational & charitable purposes (inc. private views), per hour (or part)	20.00		20.00		20.40		20.40
343	One Mayoral Charity Function Per Annum – Free of Charge.							
	Weddings/Civic Ceremonies (Southchurch Hall)							
340	Tues, Wed, Thur before 18:00 hrs	350.00		350.00		350.00		350.00
341	Saturdays before 18:00 hrs	500.00		500.00		500.00		500.00
	Weddings/Civil Ceremonies(Priory)							

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£			£	£
342	Tues, Wed, Thur before 18:00 hrs	600.00		600.00		845.00		845.00
343	Tues, Wed, Thur 18:00 to 22:00 hrs	690.00		690.00		1,070.00		1,070.00
344	Friday & Saturday before 18:00 hrs	750.00		750.00		995.00		995.00
345	Friday & Saturday 18:00 to 22:00 hrs	865.00		865.00		1,144.00		1,144.00
346	Deposit	100.00		100.00		150.00		150.00
	Becroft Art Gallery Fees							
347	Evening Hire – per hour	16.00		16.00		16.50		16.50
348	Private View	70.00		70.00		75.00		75.00
349	Sale of works commission (30%)							
350	Open exhibition entry fee, 1 work	6.00		6.00		6.00		6.00
351	Open exhibition entry fee, 2 works	11.00		11.00		11.00		11.00
352	Open exhibition entry fee, 3 works	14.00		14.00		15.00		15.00
	Planaterium Fees							
353	Single Adult	3.75	0.75	4.50		3.83	0.77	4.60
354	Single Child/OAP	2.92	0.58	3.50		3.00	0.60	3.60
355	Family Ticket (2 adults & 3 children)	12.50	2.50	15.00		12.92	2.58	15.50
356	Groups (10 or more) Adult	3.33	0.67	4.00		3.33	0.67	4.00
357	Groups (10 or more) Child					2.42	0.48	2.90
358	Evening Booking Surcharge (for groups)	17.50	3.50	21.00		17.92	3.58	21.50
	Other Charges							
359	General Admissions - Free							No Charge
360	Special exhibitions & events (including Sundays)- Managements Discretion							Management Discretion
	Education Fees							
361	School group single session or planetarium per child	2.80		2.80		2.90		2.90
362	School group two session per child (1 handling activity & Planetarium)	3.80		3.80		3.90		3.90
363	School group three session per child (1 handling activity, Planetarium & Walk)	4.50		4.50		4.80		4.80
364	School loans, per 3 boxes per month							Management Discretion
365	School Outreach -Single Session per child plus travelling fee - £20	2.80		2.80		2.90		2.90
366	School Outreach - Two session per child plus travelling fee -£20	3.80		3.80		3.90		3.90
367	School Outreach -Three session per child plus travelling fee - £20	4.50		4.50		4.80		4.80
	CHARGES FOR PHOTOGRAPHY * See Note							
368	Computer Database photos (SID) printouts – per image	1.66	0.34	2.00		1.67	0.33	2.00
369	A4 printout from SID – per image	5.83	1.17	7.00		5.83	1.17	7.00
370	Scanned images on CD from originals – per image	5.83	1.17	7.00		5.83	1.17	7.00
	PHOTOGRAPHIC REPRODUCTION CHARGES- COMMERCIAL * See Note							
371	For book jackets/covers	58.33	11.67	70.00		59.50	11.90	71.40
372	For book/magazine illustrations	16.67	3.33	20.00		17.00	3.40	20.40
	Cliff Lift							
373	Return Journey - Adult	0.83	0.17	1.00		0.83	0.17	1.00
374	Return Journey - Child / Concession	0.42	0.08	0.50		0.42	0.08	0.50

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
375	Family Ticket (5 people, min 2 children)	2.08	0.42	2.50		2.08	0.42	2.50
	LIBRARY SERVICE FEES							
	Reservations – each item reserved on adult ticket							
376	Charge for obtaining items not on ELAN and not suitable for purchase	2.60		2.60		2.70		2.70
	Charges for searches by staff: Time spent reporting the results of a search will be charged in addition to time spent searching.							
377	General Enquiries	20.83	4.17	25.00		21.25	4.25	25.50
378	Family History Enquiries	20.83	4.17	25.00		21.25	4.25	25.50
379	Census & Parish Register Enquiries - Charges equivalent to those made by ERO - Chelmsford							
	Fines – Books, Compact Discs and Cassettes							
380	Charge for each day issuing library is open	0.12		0.12		0.15		0.15
381	Maximum Charge for each loan (a renewal is a new loan)	6.00		6.00		6.00		6.00
	Recorded Sound							
382	Music: Compact Disc hire (3 week loan)	1.00		1.00		1.10		1.10
383	Audio Books: Adults: 1 or 2 cassettes/CD's (3 week loan)	1.00		1.00		1.10		1.10
384	Adults: 3 to 7 cassettes/CD's (3 week loan)	1.50		1.50		1.60		1.60
385	Adults: 8 or more cassettes/CD's (3 week loan)	1.50		1.50		1.60		1.60
386	All spoken word for children Free of Charge	1.00		1.00		-		-
387	Language Courses: Single item for 3 weeks	1.00		1.00		1.10		1.10
388	Multiple sets for 12 weeks	3.00		3.00		3.10		3.10
	DVD							
389	Feature Films Hire (DVD1): Each item/week	2.50		2.50		2.50		2.50
390	Overdue: Item/week	2.50		2.50		2.50		2.50
391	Maximum charge (10 weeks)	27.00		27.00		31.00		31.00
392	Children's Fiction Video Hire (DVDC):							
393	Each item/week	2.00		2.00		2.00		2.00
394	Overdue: Item/week	2.00		2.00		2.00		2.00
395	Maximum charge (10 weeks)	22.00		22.00		25.00		25.00
396	Non-Fiction Video Hire (DVD2):							
397	Each item/week	2.00		2.00		2.00		2.00
398	Overdue: Item/week	2.00		2.00		2.00		2.00
399	Maximum charge (10 weeks)	22.00		22.00		25.00		25.00
	CD-ROM							
400	CD-ROM Hire: Each item/3 weeks	2.00		2.00		2.10		2.10
	Music Sets and Play Sets(Essex CC Charges)							
401	Music Set hire per 4 weeks (or part of 4 weeks)							
402	Vocal scores (per score)	0.50		0.50		0.50		0.50
403	Sheets – per set	3.00		3.00		3.00		3.00
404	Chamber Music (3 or more parts)	3.00		3.00		3.00		3.00
405	Orchestral set	6.00		6.00		6.00		6.00
406	Play sets hire (3 – 15 copies)	2.50		2.50		2.50		2.50
	Damaged or Lost Items							

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
407	Admin Fee -plus replacement cost or publication price for books or other materials during first year, thereafter 10% reductio for each year to a minimum of 80% or the following whichever is the greater	3.00		3.00		3.10		3.10
408	Adults	5.50		5.50		5.60		5.60
409	Children's	2.50		2.50		2.60		2.60
410	Special Material - Full replacement cost							
411	Books for which no current value can be traced: Adult Fiction (Hardback)	19.00		19.00		19.40		19.40
412	Adult Fiction (Paperback)	7.50		7.50		7.70		7.70
413	Adult Non-Fiction (Hardback)	19.00		19.00		19.40		19.40
414	Adult Non-Fiction (Paperback)	13.00		13.00		13.30		13.30
415	Children's Fiction (Hardback)	12.00		12.00		12.30		12.30
416	Children's Fiction (Paperback)	5.50		5.50		5.60		5.60
417	Children's Non-Fiction (Hardback)	12.00		12.00		12.30		12.30
418	Children's Non-Fiction (Paperback)	5.50		5.50		5.60		5.60
419	Other items for which no price can be traced:	12.00		12.00		12.30		12.30
420	Compact Discs	12.00		12.00		12.30		12.30
421	DVD	17.00		17.00		17.40		17.40
422	Replacement adult tickets - Applicable after first replacment	5.00		5.00		5.10		5.10
	Sales							
423	Guideline price only: Adult Fiction	1.00		1.00		1.10		1.10
424	Adult Non-Fiction	2.00		2.00		2.10		2.10
425	Children's Books	1.00		1.00		1.10		1.10
426	Compact Discs	3.33	0.67	4.00		3.42	0.68	4.10
427	Cassettes	1.25	0.25	1.50		1.33	0.27	1.60
428	Videos	2.92	0.58	3.50		3.00	0.60	3.60
429	CD-ROM's	2.92	0.58	3.50		3.00	0.60	3.60
430	Lost Compact Discs/Cassette Inserts/Cases and Book Wallets – charged as lost item							
	Photocopies (guideline prices)							
431	Monochrome: Single copy, A4 size	1.67	0.33	2.00		0.08	0.02	0.10
432	Multiple copies A4 sizes	0.08	0.02	0.10		0.08	0.02	0.10
433	Single copy, A3 size	1.67	0.33	2.00		0.17	0.03	0.20
434	Colour: Single copy, A4 size	0.67	0.13	0.80		0.75	0.15	0.90
435	Multiple copies A4 sizes	0.67	0.13	0.80		0.75	0.15	0.90
436	Single copy, A3 size	0.67	0.13	0.80		0.75	0.15	0.90
437	Multiple copies A3 size	0.67	0.13	0.80		0.75	0.15	0.90
438	Microfilm Prints – each	0.42	0.08	0.50		0.50	0.10	0.60
439	USB Plugs	5.42	1.08	6.50		6.25	1.25	7.50
440	CD-RW	1.67	0.33	2.00		1.75	0.35	2.10
441	DVD-RW	4.58	0.92	5.50		4.67	0.93	5.60
442	Headphones	1.25	0.25	1.50		1.25	0.25	1.50
	Fax							
443	Outgoing: First page: UK & Europe	2.33	0.47	2.80		0.83	0.17	1.00

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£			£	£
444	Additional page	0.58	0.12	0.70		0.42	0.08	0.50
445	First page: rest of world	4.00	0.80	4.80		1.67	0.33	2.00
446	Additional page	1.67	0.33	2.00		0.58	0.12	0.70
447	Faxes to ships	12.50	2.50	15.00		6.25	1.25	7.50
448	Incoming: Each	1.83	0.37	2.20		0.83	0.17	1.00
449	Admin charge where 'Free fax' numbers are used	1.67	0.33	2.00		1.75	0.35	2.10
	Print-Outs							
450	Internet/CD-ROM Print-outs – each page	0.17	0.03	0.20		0.25	0.05	0.30
451	Disc copies from Library Databases – each record	0.17	0.03	0.20		0.25	0.05	0.30
	Premises Hire							
	<i>Commercial organisations and Public Meetings held by Political Parties – per hour</i>							
452	Meetings Room	39.00		39.00		39.80		39.80
453	Lecture Theatre	39.00		39.00		39.80		39.80
	<i>Other organisations and Non-Public Meetings of Political Parties – per hour</i>							
454	Meetings Room	19.00		19.00		19.50		19.50
455	Lecture Theatre	24.00		24.00		24.50		24.50
	<i>Ancillary Equipment (where available) – per hour</i>							
456	Cine/Slide/OHP Projector	5.42	1.08	6.50		5.50	1.10	6.60
457	Carousel Projector/Back Projector	5.42	1.08	6.50		5.50	1.10	6.60
458	Compact Disc/Cassette Machines	5.42	1.08	6.50		5.50	1.10	6.60
459	TV/Video	5.42	1.08	6.50		5.50	1.10	6.60
460	PC Projector	15.00	3.00	18.00		15.50	3.10	18.60
	Foyer							
461	Table and 2 chairs for consultations(inc Council Departments)/clinics etc.per day or part	21.00		21.00		21.50		21.50
	<i>Display board and table by ground floor exhibition area</i>							
462	Artists and other profit making organisations per week	26.00		26.00		26.50		26.50
463	Charities - (non profit making) per week	10.00		10.00		10.50		10.50
464	Strategic Partners on mutual projects - Free							
	Displays by Non-Commercial Organisations of an Educational/Cultural Nature – per week							
465	Under 15 sq. m (board space)	24.00		24.00		24.50		24.50
466	15 – 25 sq. m	24.00		24.00		24.50		24.50
467	26 – 50 sq. m	28.00		28.00		24.50		24.50
468	51 – 75 sq. m	28.00		28.00		24.50		24.50
469	76 – 100 sq. m	42.00		42.00		43.00		43.00
470	Over 100 sq. m	42.00		42.00		43.00		43.00
	Displays by Commercial Organisations – per day open							
471	Under 15 sq. m (board space)	24.00		24.00		24.50		24.50
472	15 – 25 sq. m	29.00		29.00		30.00		30.00
473	26 – 50 sq. m	42.00		42.00		43.00		43.00
474	51 – 75 sq. m	51.00		51.00		52.00		52.00

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£			£	£
475	76 – 100 sq. m	66.00		66.00		67.00		67.00
476	Over 100 sq. m	71.00		71.00		75.00		75.00
	Exhibitions							
477	Display screens: Deposit	133.00		133.00		140.00		140.00
478	Weekly hire per set	77.00		77.00		80.00		80.00
479	Display cases or shop window displays- By Agreement							
	Exhibition Space:							
	<i>Exhibition of works or crafts by individual artists and craftsmen – min period of hire: 1 week - 25% or standard fee</i>							
480	Standard Fee: Southend Library – ½ gallery	67.00		67.00		68.00		68.00
481	Southend Library – whole gallery	102.00		102.00		105.00		105.00
482	Other Libraries	28.00		28.00		29.00		29.00
483	Private Views: First 2 hours	49.00		49.00		50.00		50.00
484	Subsequent hours – per hour	26.00		26.00		26.50		26.50
	Internet							
485	First hour Free							
486	Subsequent hours – per hour	0.83	0.17	1.00		1.25	0.25	1.50
	Talks							
487	Community groups			-		10.00		10.00

Description of Service		Original 2012/13 Charge	Revised Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
			£	£	£	£	£	£
1	Charge per day Meals on Wheels (main course and pudding)	5.50	4.50		4.50	4.60		4.60
2	Charge per day for lunch at day centres - main course	4.00	2.30		2.30	2.40		2.40
3	Charge per day for lunch at day centres - pudding	1.00	1.00		1.00	1.00		1.00
4	Charge for tea/snacks at day centres	0.50	0.50		0.50	0.50		0.50
5	Maximum charge to user per week for home care/daycare	290.00	290.00		290.00	295.00		295.00
6	Forecast average unit cost of all home care per hour	14.40	14.10		14.10	14.10		14.10
7	Maximum charge per session (day) for day service	20.00	20.00		20.00	20.50		20.50
8		1.00	1.00		1.00	1.00		1.00
9	Minimum client contrib for OP long stay res care per week	118.00	119.20		119.20	121.60		121.60
10	Minimum charge for adult long stay res care per week 18-24	61.50	63.10		63.10	64.35		64.35
11	Minimum charge for adult long stay res care per week 25-59	76.00	77.85		77.85	79.40		79.40

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
1	Mandatory License of House in Multiple Occupation - up to 6 lettings	750.00		750.00	750.00		750.00
2	Mandatory License of House in Multiple Occupation - each additional letting	50.00		50.00	50.00		50.00
3	Improvement Notice				400.00		400.00
4	Energy Performance Certificate Enforcement	200.00		200.00	200.00		200.00
5	Immigration Inspection - initial visit				150.00		150.00
6	Immigration Inspection - each subsequent visit				55.00		55.00
7	Hazard Awareness Notice				400.00		400.00
8	Prohibition Order				400.00		400.00
9	Emergency Prohibition Order				400.00		400.00
10	Remedial Action Notice				400.00		400.00
11	Emergency Remedial Action Notice				400.00		400.00
12	Demolition Order				400.00		400.00
13	Clearance Area				400.00		400.00
14	Interim Management Order				400.00		400.00
15	Final Management Order				400.00		400.00
16	Interim Empty Dwelling Management Order				400.00		400.00
17	Final Empty Dwelling Management Order				400.00		400.00
18	Works in Default undertaken				30% of cost of works in default		
19	Court of Protection Assistance (charged per hour)	15.00		15.00	15.00		15.00

	Description of Service	Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge	Proposed Increase Gross Charge	
		£	£	£	£	£	£	£	%
1	Southend Saturday Music School - Childs tuition 15 minutes	65.00		65.00	65.00		65.00	0.00	0.00%
2	Southend Saturday Music School - Childs tuition 20 minutes	86.67		86.67	86.67		86.67	0.00	0.00%
3	Southend Saturday Music School - Childs tuition 30 minutes	120.00		120.00	120.00		120.00	0.00	0.00%
4	Southend Saturday Music School - Childs tuition 45 minutes	185.00		185.00	185.00		185.00	0.00	0.00%
5	Southend Saturday Music School - Childs tuition 60 minutes	240.00		240.00	240.00		240.00	0.00	0.00%
6	Southend Saturday Music School - Adults tuition 15 minutes	70.00		70.00	70.00		70.00	0.00	0.00%
7	Southend Saturday Music School - Adults tuition 20 minutes	93.33		93.33	93.33		93.33	0.00	0.00%
8	Southend Saturday Music School - Adults tuition 30 minutes	130.00		130.00	130.00		130.00	0.00	0.00%
9	Southend Saturday Music School - Adults tuition 45 minutes	200.00		200.00	200.00		200.00	0.00	0.00%
10	Southend Saturday Music School - Adults tuition 60 minutes	260.00		260.00	260.00		260.00	0.00	0.00%
11	Southend Saturday Music School - Theory/Aural/Musicianship & Ensembles	25.00		25.00	25.00		25.00	0.00	0.00%

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
CEMETERIES & CREMATORIUM							
BURIAL FEES							
1	Exclusive Rights of Burial including Registration Resident	1,375.00		1,375.00	1,465.00		1,465.00
2	Exclusive Rights of Burial including Registration Non Resident	1,850.00		1,850.00	1,965.00		1,965.00
Interment fee including excavation all depths							
3	A person whose age at time of death exceeds 16 years Resident	680.00		680.00	735.00		735.00
4	A Person whose age at time of death exceeds 16 Non Resident	875.00		875.00	940.00		940.00
5	A Child whose age at time of death exceeds 5 years but did not exceed 16 years 16 years	0.00		0.00	0.00		0.00
6	An NVF, Stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
7	Re-open Brick Grave or vault Internment fee	695.00		695.00	750.00		750.00
Private Grave Space - Traditional 50 years							
8	Exclusive Rights of Burial, Including Registration in traditional Grave Resident	1,880.00		1,880.00	1,995.00		1,995.00
9	Exclusive Rights of Burial including Registration in traditional Grave Non Resident	2,535.00		2,535.00	2,685.00		2,685.00
Interment fee including excavation all depths							
10	A person whose age at time of death exceeds 16 years Resident	680.00		680.00	735.00		735.00
11	A Person whose age at time of death exceeds 16 Non Resident	875.00		875.00	940.00		940.00
12	A Child whose age at time of death exceeds 5 years but did not exceed 16 years 16 years	0.00		0.00	0.00		0.00
13	An NVF, Stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
Private Grave Space- second division and (third division, Leigh Cemetery) including 100, 75 and 50 years grave spaces							
14	Exclusive Right of Burial including Registration Resident	695.00		695.00	750.00		750.00
15	Exclusive Right of Burial including Registration Non Resident	930.00		930.00	1,000.00		1,000.00
Interment fee including excavation all depths							
16	A person whose age at time of death exceeds 16 years Resident	680.00		680.00	735.00		735.00
17	A person whose age at time of death exceeds 16 Non Resident	875.00		875.00	940.00		940.00
18	A Child whose age at time of death exceeds 5 years but did not exceed 16 years	0.00		0.00	0.00		0.00
19	An NVF, Stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
20	Re-open Brick Grave or vault Internment fee	695.00		695.00	750.00		750.00
Interment Jewish Cemetery Stock Road							
<i>Interment fee including excavation for one interment only</i>							
21	5.0' All graves (Fee calculated at 1.25 x the current interment fee for grave in Sutton Road Cemetery)	875.00		875.00	940.00		940.00
Private Grave Space - Children`s (50 years)							
22	Exclusive Right of Burial Including Registration	545.00		545.00	590.00		590.00
<i>Interment fee including excavation all depths 5.0' only</i>							
23	A Child whose age at time of death exceeded 5 years but did not exceed 16 years 16 years	0.00		0.00	0.00		0.00
24	An NVF, Stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
Cremated Ashes Grave Space							
25	Exclusive Right of Burial including Registration Resident	460.00		460.00	505.00		505.00
26	Exclusive Right of Burial including Registration Non Resident	625.00		625.00	680.00		680.00
<i>Interment fee including excavation all depths</i>							

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
27	A person whose age at time of death exceeds 16 years Resident	155.00		155.00	185.00		185.00
28	A person whose age at time of death exceeds 16 years Non Resident	200.00		200.00	230.00		230.00
29	A child whose age at the time of death exceeded 5 years but did not exceed 16 years	0.00		0.00	0.00		0.00
30	An NVF stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
Public Graves (Rights of Burial not purchased)							
31	A person whose age at time of death exceeds 16 years	505.00		505.00	550.00		550.00
32	A child whose age at the time of death exceeded 5 years but did not exceed 16 years	0.00		0.00	0.00		0.00
33	A stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
Removal/Replacement of Monuments on Graves to be re-opened							
34	Headstone only, or equivalent on lawn graves	0.00		0.00	0.00		0.00
35	Tablet on cremated remains grave or other memorial which can be lifted by hand	0.00		0.00	0.00		0.00
36	Headstone on traditional grave not exceeding 5.00' in height	95.00		95.00	100.00		100.00
37	Headstone and kerbs or equivalent not exceeding 5.00' in height	160.00		160.00	170.00		170.00
Monuments/Memorial Rights							
38	Headstone or similar without kerbing not exceeding 3.0' in overall height	183.33	36.67	220.00	230.00		230.00
39	Headstone or similar exceeding 3.0' in overall height (non lawn sections only) per additional ft or part ft	50.00	10.00	60.00	65.00		65.00
40	Inscribed Book, Scroll, Tablet or vase not exceeding 20" in height when erected as only memorial marking grave	104.17	20.83	125.00	130.00		130.00
41	Cremated Remains Grave: Tablet/Vase	104.17	20.83	125.00	130.00		130.00
42	Additional Inscription (unless added within 6 months of original grant of memorial rights then no charge)	79.17	15.83	95.00	100.00		100.00
43	Concession charge for Public Grave: Headstone or additional inscription	50.00	10.00	60.00	65.00		65.00
Surcharge - except interment of cremated Remains							
44	Surcharge for all burials at 2.15 pm	30.00		30.00	35.00		35.00
45	Surcharge for all burials at 2.45 pm	55.00		55.00	60.00		60.00
46	Surcharge for all burials at 3.15 pm	95.00		95.00	100.00		100.00
Exhumation Charges							
47	Per coffin exhumed, including excavation	AT COST		AT COST	AT COST		AT COST
48	Plus per coffin exhumed and re-interred in same cemetery	AT COST		AT COST	AT COST		AT COST
49	Per container of cremated remains	200.00		200.00	210.00		210.00
Miscellaneous Charges (Cemeteries)							
50	Use of Cemetery Church or Chapel for burial or memorial service	85.00		85.00	90.00		90.00
51	Use of organist	50.00		50.00	55.00		55.00
52	Extension of burial rights for 25 years once expired	350.00		350.00	370.00		370.00
53	Registration transfer of Grant of Right of Burial	55.00		55.00	60.00		60.00
54	Certificate of Burial	30.00		30.00	35.00		35.00
55	Certificate of Ownership of Burial Rights	30.00		30.00	35.00		35.00
56	Every Search (other than for identification of Grave)	20.00		20.00	20.00		20.00
Memorials (Incl VAT)							
57	4' Memorial Seat and Bronze Plaque	662.50	132.50	795.00	835.00		835.00
58	5' Memorial Seat and Bronze Plaque	687.50	137.50	825.00	865.00		865.00
59	6' Memorial Seat and Bronze Plaque	800.00	160.00	960.00	1,010.00		1,010.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
60	Plus 25 year lease for all memorial seats	550.00		550.00	580.00		580.00
61	Replacement Bronze Plaques (6"x 2")	137.50	27.50	165.00	175.00		175.00
62	Additional characters	4.17	0.83	5.00	5.00		5.00
63	Memorial Tree and Bronze Plaque (6"x4")	120.83	24.17	145.00	155.00		155.00
64	Memorial Tree lease period for 5 years	230.00		230.00	245.00		245.00
65	Memorial Tree lease period for 10 years	450.00		450.00	475.00		475.00
66	Memorial Tree lease renewal for 5 years	245.00		245.00	260.00		260.00
67	Memorial Shrub and Bronze Plaque (6"x4")	120.83	24.17	145.00	155.00		155.00
68	Memorial Shrub lease period for 5 years	200.00		200.00	210.00		210.00
69	Memorial Shrub lease period for 10 years	385.00		385.00	405.00		405.00
70	Memorial Shrub lease renewal for 5 years	200.00		200.00	210.00		210.00
71	Replacement Bronze Plaques (6"x 2")	120.83	24.17	145.00	155.00		155.00
72	Replacement Bronze Plaques (7"x 5")	175.00	35.00	210.00	220.00		220.00
73	Replacement Bronze Plaque with Photo (8"x4")	241.67	48.33	290.00	305.00		305.00
74	Additional Characters	4.17	0.83	5.00	5.00		5.00
	Grave Maintenance charges						
75	upkeep per grave space 1 year	80.00		80.00	85.00		85.00
76	Planting (must be accompanied by upkeep Contract) Spring only	60.00		60.00	65.00		65.00
77	Spring and Autumn	85.00		85.00	90.00		90.00
78	Waterwashing Memorials Traditional Graves One one year	100.00		100.00	105.00		105.00
79	Lawn Headstones and Cremated Remains Tablets	65.00		65.00	70.00		70.00
80	Initial Clean - Cremated remains Grave	65.00		65.00	70.00		70.00
81	Initial Clean - Lawn Graves	120.00		120.00	125.00		125.00
82	Initial Clean - Traditional Graves	200.00		200.00	210.00		210.00
83	Moulding - per grave	45.00		45.00	50.00		50.00
84	Turfing/Seeding - per grave	45.00		45.00	50.00		50.00
	<i>Levelling Memorials/Monuments</i>						
85	Cremated Remains	30.00		30.00	35.00		35.00
86	Lawn Headstones	100.00		100.00	105.00		105.00
87	Lawn Headstone on a traditional grave	100.00		100.00	105.00		105.00
88	Monument over 5.0' in height, or a vault	AT COST		AT COST	AT COST		AT COST
	CREMATORIUM						
	CREMATION FEES						
89	Cremation Fee incl of environmental charge	560.00		560.00	610.00		610.00
90	A person whose age at the time of death exceeds 16 years Cremation only.(No service, organist or music, incl of environmental charge)	455.00		455.00	500.00		500.00
91	A child whose age at the time of death exceeded 5 years but did not exceed 16 years	0.00		0.00	0.00		0.00
92	NVF, Stillborn child or child not exceeding 5 years at the time of death	0.00		0.00	0.00		0.00
93	Body Parts	140.00		140.00	150.00		150.00
	Miscellaneous Charges						
94	Use of Chapel for Memorial Service	140.00		140.00	150.00		150.00
95	Metal Urn - Adult	40.00		40.00	45.00		45.00
96	Metal Urn or Poly Urn - Child	0.00		0.00	0.00		0.00
97	Additional Poly Urn	20.00		20.00	25.00		25.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
98	Biodegradable urn (For use in Crematorium Garden of Remembrance)	60.00		60.00	65.00		65.00
99	Web Cast (Cremation Service)	75.00	15.00	90.00	79.17	15.83	95.00
100	DVD Recording (Web broadcast)	54.17	10.83	65.00	58.33	11.67	70.00
101	CD Recording (Cremation Service)	41.67	8.33	50.00	45.83	9.17	55.00
102	packing and despatch of cremated remains within UK Mainland	58.33	11.67	70.00	62.50	12.50	75.00
103	Packing and despatch of cremated remains elsewhere- actual postage plus	30.00		30.00	35.00		35.00
104	Storage cremated remains beyond 1 month- per month or part month	16.67	3.33	20.00	20.83	4.17	25.00
105	For 6 months	66.67	13.33	80.00	70.83	14.17	85.00
106	For 12 Months	116.67	23.33	140.00	125.00	25.00	150.00
107	Interment of cremated remains in Garden of Remembrance where cremation took place at another crematorium	95.00		95.00	100.00		100.00
	Interment of cremated remains in Garden of Remembrance where cremation took place at Southend Crematorium if returned after 1 year (NEW CHARGE)	95.00			100.00		100.00
108	Saturday interment of cremated remains (Maximum of 4 interments PM only) in Garden of Remembrance	55.00		55.00	60.00		60.00
109	Additional or replacement Certified copy of cremation certificate	10.00		10.00	15.00		15.00
	Commemorative Fees (incl VAT)						
	Book of Remembrance						
110	2 line inscription	41.67	8.33	50.00	45.83	9.17	55.00
111	2 line lease	30.00		30.00	30.00		30.00
112	5 line inscription	75.00	15.00	90.00	79.17	15.83	95.00
113	5 line lease	45.00		45.00	45.00		45.00
114	8 line inscription	104.17	20.83	125.00	108.33	21.67	130.00
115	8 line lease	60.00		60.00	60.00		60.00
	Remembrance Card						
116	2 line inscription	54.17	10.83	65.00	58.33	11.67	70.00
117	5 line inscription	70.83	14.17	85.00	75.00	15.00	90.00
118	8 line inscription	91.67	18.33	110.00	95.83	19.17	115.00
	Minature Book of Remembrance						
119	2 line inscription	79.17	15.83	95.00	83.33	16.67	100.00
120	5 line inscription	100.00	20.00	120.00	104.17	20.83	125.00
121	8 line inscription	116.67	23.33	140.00	122.50	24.50	147.00
122	Additional lines: per line	8.33	1.67	10.00	12.50	2.50	15.00
	Floral Motif						
123	Extra with 5 lines	95.83	19.17	115.00	100.00	20.00	120.00
124	Extra with 8 lines	104.17	20.83	125.00	108.33	21.67	130.00
	Service badges & Crest						
125	Extra with 5 lines	104.17	20.83	125.00	108.33	21.67	130.00
126	Extra with 8 lines	112.50	22.50	135.00	116.67	23.33	140.00
127	Coat of Arms - extra with 8 line entry	129.17	25.83	155.00	137.50	27.50	165.00
	Leaves of life						
	Engraved Leaf Small for 12 months				41.67	8.33	50.00
	Engraved Leaf Large for 12 months				62.50	12.50	75.00
	Renewal of display for 1 year period Small				45.00		45.00
	Renewal of display for 1 year period Large				70.00		70.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
Memorial panels- 2 or 3 line panel displayed							
128	Memorial panel	54.17	10.83	65.00	58.33	11.67	70.00
129	5 year display lease	170.00		170.00	180.00		180.00
130	10 year display lease	325.00		325.00	340.00		340.00
131	Renewal of display for 5 year period	170.00		170.00	180.00		180.00
132	Re Gild Letter	4.17	0.83	5.00	4.17	0.83	5.00
Memorial Pergola Tablets							
133	Pergola Tablet	183.33	36.67	220.00	191.67	38.33	230.00
134	5 year display lease	170.00		170.00	180.00		180.00
135	10 years display lease	320.00		320.00	340.00		340.00
Pavillion Plaques (Children)							
137	Bronze plaque flag style	79.17	15.83	95.00	83.33	16.67	100.00
138	plus 10 year lease	80.00		80.00	85.00		85.00
139	5 year renewal	70.00		70.00	75.00		75.00
Memorial Trees and Shrubs							
140	Memorial Tree and Bronze Plaque (6"x4")	120.83	24.17	145.00	129.17	25.83	155.00
141	Memorial Tree lease period for 5 years	230.00		230.00	245.00		245.00
142	Memorial Tree lease period for 10 years	450.00		450.00	475.00		475.00
143	Memorial Tree lease renewal for 5 years	245.00		245.00	260.00		260.00
144	Memorial Shrub and Bronze Plaque (6"x4")	120.83	24.17	145.00	129.17	25.83	155.00
145	Memorial Shrub lease period for 5 years	200.00		200.00	210.00		210.00
146	Memorial Shrub lease period for 10 years	385.00		385.00	405.00		405.00
147	Memorial Shrub lease renewal for 5 years	200.00		200.00	210.00		210.00
148	Replacement Bronze Plaques (6"x 2")	120.83	24.17	145.00	129.17	25.83	155.00
149	Replacement Bronze Plaques (7"x 5")	175.00	35.00	210.00	183.33	36.67	220.00
150	Replacement Bronze Plaque with Photo (8"x4")	241.67	48.33	290.00	254.17	50.83	305.00
151	Additional Characters	4.17	0.83	5.00	4.17	0.83	5.00
152	Standard Rose replacement Bronze Plaque (4"x 6")	137.50	27.50	165.00	145.83	29.17	175.00
153	Additional Characters	4.17	0.83	5.00	4.17	0.83	5.00
154	4' Memorial Seat and Bronze Plaque	662.50	132.50	795.00	695.83	139.17	835.00
155	5' Memorial Seat and Bronze Plaque	687.50	137.50	825.00	720.83	144.17	865.00
156	6' Memorial Seat and Bronze Plaque	800.00	160.00	960.00	841.67	168.33	1,010.00
157	Plus 25 year lease for all memorial seats	550.00		550.00	580.00		580.00
158	Replacement Bronze Plaques (6"x 2")	137.50	27.50	165.00	145.83	29.17	175.00
159	Additional characters	4.17	0.83	5.00	4.17	0.83	5.00
Memorial Rockeries							
160	lease 15 years	1,160.00		1,160.00	1,220.00		1,220.00
161	Bronze Plaque (6" x 4")	120.83	24.17	145.00	129.17	25.83	155.00
162	Bronze Plaque (7"x5")	175.00	35.00	210.00	183.33	36.67	220.00

Description of Service		Net Charge 2012/13	VAT (20.00%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20.00%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
REGISTRATION SERVICE					No increase by GRO		
From the General Register Office, Office of National Statistics,							
Statutory Fees SET BY THE GRO							
Cost of Certificates							
From Registrar who registered Birth, Death or Marriage:							
1	Standard Certificate (at time of registration)	4.00	-	4.00	4.00	-	4.00
2	Short Birth Certificate (at time of registration)	4.00	-	4.00	4.00	-	4.00
(One short certificate issued free of charge at time of registering birth)							
3		7.00	-	7.00	7.00	-	7.00
From the Superintendent Registrar:							
4	Standard Certificate	10.00	-	10.00	10.00	-	10.00
5	Short Birth Certificate	10.00	-	10.00	10.00	-	10.00
6	Same Day Priority Service (order by 2pm)	25.00	-	25.00	27.50	-	27.50
7	Next Day Service (order by 2pm)	16.50	-	16.50	18.00	-	18.00
General Register Office:							
8	Full certificate with GRO index reference supplied	9.25	-	9.25	9.25	-	9.25
9	Full certificate without GRO index reference supplied	9.25	-	9.25	9.25	-	9.25
10	Additional full certificate issued at same time	9.25	-	9.25	9.25	-	9.25
Priority Service 24 hour service excluding weekends and Bank Holidays							
11	Full certificate with GRO index reference supplied	23.40	-	23.40	23.40	-	23.40
12	Full certificate without GRO index reference supplied	23.40	-	23.40	23.40	-	23.40
13	Additional full certificate issued at same time	23.40	-	23.40	23.40	-	23.40
MARRIAGE & Civil partnership Ceremonies							
Southend Register Office Approved Premises in Borough of Southend & Essex							
14	Notice Fee per person *	35.00	-	35.00	35.00	-	35.00
15	Copy Marriage Certificate at time of registration	4.00	-	4.00	4.00	-	4.00
16	Copy Marriage Certificate before register closes	7.00	-	7.00	7.00	-	7.00
17	Registrar – attending outside office to be given notice of marriage of a house-bound	46.00	-	46.00	46.00	-	46.00
18	Registrar – attending outside office to be given notice of marriage of a detained person	67.00	-	67.00	67.00	-	67.00
19	Superintendent Registrar - attending outside office to be given notice of marriage of a house-bound	46.00	-	46.00	46.00	-	46.00
20	Superintendent Registrar - attending outside office to be given notice of marriage of a detained person	67.00	-	67.00	67.00	-	67.00
21	Superintendent Registrar - Entering a notice of marriage in a Marriage Notice Book	35.00	-	35.00	35.00	-	35.00
22	Superintendent Registrar – Attending a marriage at the residence of a house-bound	82.00	-	82.00	82.00	-	82.00
23	Superintendent Registrar – Attending a marriage at the residence of a detained person	93.00	-	93.00	93.00	-	93.00
24	Entering a notice of marriage by Registrar General's Licence in a Marriage Notice Book (not paid to Council)	3.00	-	3.00	3.00	-	3.00

	Description of Service	Net Charge 2012/13	VAT (20.00%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20.00%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
25	Attending a marriage by Registrar General's licence (not paid to Council)	15.00	-	15.00	15.00	-	15.00
26	Registrar – attending a marriage at the Register Office	45.00	-	45.00	45.00	-	45.00
27	Registrar - Attending a marriage at a registered building	84.00	-	84.00	84.00	-	84.00
28	Registrar - Attending a marriage at the residence of a house-bound	79.00	-	79.00	79.00	-	79.00
29	Registrar - Attending a marriage at the residence of a detained person	86.00	-	86.00	86.00	-	86.00
	CIVIL PARTNERSHIPS						
	Certificates - Certified copy issued by registration authority						
30	At time of registration	4.00	-	4.00	4.00	-	4.00
31	After time of registration	10.00	-	10.00	10.00	-	10.00
	For a certified extract issued by a registration authority						
32	At the time of registration	4.00	-	4.00	4.00	-	4.00
33	After the time of registration	10.00	-	10.00	10.00	-	10.00
34	Notices – Attestation by an authorised person of the necessary declaration	35.00	-	35.00	35.00	-	35.00
35	Signing by the civil partnership registrar of the civil partnership schedule	45.00	-	45.00	45.00	-	45.00
36	Attendance of an authorised person at a place other than one provided by the registration authority, for attesting the necessary declaration for house-bound	46.00	-	46.00	46.00	-	46.00
37	Attendance of an authorised person at a place other than one provided by the registration authority, for attesting the necessary declaration for a detained person	67.00	-	67.00	67.00	-	67.00
38	On giving notice to a registration authority under the Civil Partnership (Registration Abroad and Certificates) Order 2005, article 17(2) (certified impediment)	35.00	-	35.00	35.00	-	35.00
39	Registration – Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house-bound	79.00	-	79.00	79.00	-	79.00
40	Registration – Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for detained person	86.00	-	86.00	86.00	-	86.00
41	Registrar – certification of a place of meeting for religious worship	28.00	-	28.00	28.00	-	28.00
42	Registration of a building for the solemnisation of marriages	120.00	-	120.00	120.00	-	120.00
	CITIZENSHIP CEREMONIES						
	Application						
43	Standard Group Ceremony	80.00	-	80.00	80.00	-	80.00
44	Individual Ceremony	120.00	-	120.00	135.00	-	135.00
	Note: Fees specified by the Registration of Births, Deaths & Marriages (Fees) Order 1999 (SI 1999/3311) except for * the Registration of Births, Deaths & Marriages (Fees) (Amendment) Order 2000 (SI 2000/3165)						
	MARRIAGE & Civil partnership Ceremonies						
	NON STATUTORY FEES, SET BY LOCAL AUTHORITY						
	Civic Centre Approved Premises Registrars Fees (Jubilee Room & Decommissioned Room)						
45	Weekdays	173.40	-	173.40	190.00	-	190.00
46	Saturday	228.40	-	228.40	250.00	-	250.00
47	Sunday & Bank Holiday	308.40	-	308.40	330.00	-	330.00

Description of Service		Net Charge 2012/13	VAT (20.00%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20.00%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
Approved Premises							
48	Weekdays	328.40	-	328.40	350.00	-	350.00
49	Saturday	378.40	-	378.40	400.00	-	400.00
50	Sunday & Bank Holidays	428.40	-	428.40	450.00	-	450.00
Extended Hours Weddings (new offer)							
51	6pm - 9pm Weekdays				405.00	-	405.00
52	6pm - 9pm Saturdays				560.00	-	560.00
53	6pm - 9pm Sundays and Bank Holidays				615.00	-	615.00
NAMING CEREMONIES/RE-AFFIRMATION OF VOWS/COMMITMENT all inclusive & inclusive of VAT							
Approved & Private Premises in Borough of Southend							
54	Celebrant Fee – weekday - including ceremony pack @ £50 + VAT Pack only vatable element	210.00	10.00	220.00	220.00	10.00	230.00
55	Saturday pack element only vatable	240.00	10.00	250.00	250.00	10.00	260.00
56	Sunday & Bank Holidays pack element only vatable	280.00	10.00	290.00	290.00	10.00	300.00
57	Civic Centre Approved Premises (Jubilee Room)						
58	Celebrant Fee – weekday - including ceremony pack @ £50 + VAT Pack only vatable element	160.00	10.00	170.00	170.00	10.00	180.00
59	Saturday	210.00	10.00	220.00	220.00	10.00	230.00
60	Sunday & Bank Holidays	290.00	10.00	300.00	300.00	10.00	310.00
61	Register Office (weekday)	100.00	10.00	110.00	110.00	10.00	120.00
62	Register Office (Saturday)	155.00	10.00	165.00	165.00	10.00	175.00
63	Register Office (Sunday/Bank Holiday)	255.00	10.00	265.00	265.00	10.00	275.00
Citizenship Ceremonies							
Individual Ceremony							
64	Staff Attendance – Approved Premises (weekday)	320.00	-	320.00	350.00	-	350.00
65	Jubilee Room (weekday)	190.00	-	190.00	210.00	-	210.00
66	Register Office (weekday)	120.00	-	120.00	135.00	-	135.00
NATIONALITY CHECKING SERVICE * fees inclusive of VAT							
67	Adult who submits a single application pays one fee	54.17	10.83	65.00	54.17	10.83	65.00
68	Husband and wife living together who apply at the same time pay one fee	79.17	15.83	95.00	79.17	15.83	95.00
69	Husband and wife (and up to 2 children)	95.83	19.17	115.00	95.83	19.17	115.00
70	Single Parent (and up to 2 children)	75.00	15.00	90.00	75.00	15.00	90.00
71	Additional children on parents application	25.00	5.00	30.00	25.00	5.00	30.00
72	One or more children under the age of 18 who apply separately from their parents.	25.00	5.00	30.00	25.00	5.00	30.00
CIVIL FUNERALS * fees inclusive of VAT							
73	Funeral Package includes order of service 30 pack without image	125.00	25.00	150.00	125.00	25.00	150.00
74	Pre Booking, before death	91.67	18.33	110.00	91.67	18.33	110.00
75	Memorial Service	95.83	19.17	115.00	95.83	19.17	115.00
76	Interment of Ashes	58.33	11.67	70.00	58.33	11.67	70.00
ONLINE CERTIFICATE APPLICATIONS							
77	Copy Certificates posted out (before register closes)*	8.50	-	8.50	8.50	-	8.50
78	Copy Certificates posted out - Recorded Delivery (before register closes)*	9.25	-	9.25	9.25	-	9.25

Description of Service		Net Charge 2012/13	VAT (20.00%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20.00%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
79	Copy Certificates Collected (before register closes) *	7.00	-	7.00	7.00	-	7.00
80	Copy Certificate Collected (after register closed)*	10.00	-	10.00	10.00	-	10.00
81	Copy Certificate Posted Out (after register closed)*	11.50	-	11.50	11.50	-	11.50
82	Copy Certificate Posted Out recorded delivery (after register closed)*	12.25	-	12.25	12.25	-	12.25
83	Same Day Copy Certificate	25.00	-	25.00	27.50	-	27.50
84	Next Day Certificate	16.50	-	16.50	18.00	-	18.00
85	* dependant upon GRO fee rates						
PREMISES LICENSE FEES							
86	Approved Premises Inspection Fee	1,600.00	-	1,600.00	1,600.00	-	1,600.00
87	Additional Room during License Period	500.00	-	500.00	500.00	-	500.00
88	Approved Premises Application – decision Review	550.00	-	550.00	550.00	-	550.00
89	Private Premise Health & Safety Inspection	55.00	-	55.00	55.00	-	55.00
ROOM HIRE							
90	Decommissioned Room (weekday) includes for marriages & civil partnerships	100.00	-	100.00	100.00	-	100.00
91	Decommissioned Room (Saturday) includes marriage & civil partnership	160.00	-	160.00	160.00	-	160.00
92	Decommissioned Room (Sunday/Bank Holiday) includes marriage & civil partnership	245.00	-	245.00	245.00	-	245.00
Jubilee Room							
93	Jubilee Room (weekday)	165.00	-	165.00	180.00	-	180.00
94	Jubilee Room (Saturday)	220.00	-	220.00	250.00	-	250.00
95	Jubilee Room (Sunday/Bank Holiday)	275.00	-	275.00	320.00	-	320.00
Memorial Cards, Birth Announcements, Ceremony Invitations additional pages may incur increase in cost, will depend on quantity							
Including envelopes with image and personalised							
96	15 card pack	23.33	4.67	28.00	23.33	4.67	28.00
97	Up to 30 cards	40.00	8.00	48.00	40.00	8.00	48.00
98	Up to 50 cards	50.00	10.00	60.00	50.00	10.00	60.00
99	Without image						
100	15 card pack	20.83	4.17	25.00	20.83	4.17	25.00
101	Up to 30 cards	35.00	7.00	42.00	35.00	7.00	42.00
102	Up to 50 cards	45.00	9.00	54.00	45.00	9.00	54.00
Save The Date/Reply Cards A6 Postcards							
With personalised image							
103	15 card pack	8.33	1.67	10.00	8.33	1.67	10.00
104	Up to 30 cards	15.83	3.17	19.00	15.83	3.17	19.00
105	Up to 50 cards	20.83	4.17	25.00	20.83	4.17	25.00
Without image							
106	15 card pack	5.83	1.17	7.00	5.83	1.17	7.00
107	Up to 30 cards	11.66	2.34	14.00	11.66	2.34	14.00
108	Up to 50 cards	16.67	3.33	20.00	16.67	3.33	20.00
Order of Service – up to 50 copies							
With personalised image							

Description of Service		Net Charge 2012/13	VAT (20.00%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20.00%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
109	15 card pack	20.83	4.17	25.00	20.83	4.17	25.00
110	50 card pack	50.00	10.00	60.00	50.00	10.00	60.00
	Without personalised image						
111	15 card pack	16.67	3.33	20.00	16.67	3.33	20.00
112	50 card pack	45.00	9.00	54.00	45.00	9.00	54.00
113	Commemorative Birth, Marriage and Civil Partnership Certificates – each	7.00	1.40	8.40	7.08	1.42	8.50
	ADVERTISING + VAT						
114	Option 3	400.00	80.00	480.00	400.00	80.00	480.00
115	Option 4	450.00	90.00	540.00	450.00	90.00	540.00
116	Option 5 Fulfilment Service	320.00	64.00	384.00	320.00	64.00	384.00
117	Option 6 Registration Folder - ½ page advert full colour	420.00	84.00	504.00	420.00	84.00	504.00
118	Option 7 Promotional Events - Fulfilment Service	50.00	10.00	60.00	50.00	10.00	60.00
119	Brochure Advertising						
120							
121							
122	SUNDRY SALES						
123	<i>These prices will vary dependent upon types purchased</i>						
124	Confetti	1.20		1.20	1.50		1.50
125	Various Nationality Gifts						
126							
127	ALL APPOINTMENTS - BOOKINGS/AMENDMENTS/CANCELLATION FEES						
128	In the event that the customer makes changes to a booking the following fees will apply						
129	For a ceremony (does not apply to Marriages & Civil Partnerships in the Register Office) a £50 payment is required which is part of the overall fee. If it is subsequently cancelled with : -	50.00		50.00	50.00		50.00
130	six months or more notice - full refund (less a £20 administration fee)	50.00		50.00	50.00		50.00
131	three to six months notice - 50% refund (less a £20 administration fee)	50.00		50.00	50.00		50.00
132	less than three months notice - or failure to cancel - no refund	50.00		50.00	50.00		50.00
133	should the whole fee for the Registration Staff attendance have been paid then the above applies to the whole fee not just the booking fee element.	50.00		50.00	50.00		50.00
134	Amendment of date of ceremony - £20 administration fee	20.00		20.00	20.00		20.00
135							
136	NATIONALITY CHECKING SERVICE - booking fee						
137	Whole fee is paid in advance (between £65 - £115) if appointment is cancelled within 24 hours (working days) whole fee is non refundable.						
138	For cancellation over 7 days in advance of appointment whole fee is refunded.						

Description of Service	Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
	£	£	£	£	£	£
Fleet Hire Charges - VAT Chargeable in addition on external hire						
1 Small Van Full Day	17.00	-	17.00	25.00	-	25.00
2 Small Van Half Day	8.50	-	8.50	12.50	-	12.50
3 Small Van Cost Per Mile	0.20	-	0.20	0.25	-	0.25
4 Large Van Full Day	21.50	-	21.50	30.00	-	30.00
5 Large Van Half Day	11.00	-	11.00	15.00	-	15.00
6 Large Van Cost Per Mile	0.25	-	0.25	0.25	-	0.25
7 Open Back Tipper Full Day/Crew Cab	30.00	-	30.00	40.00	-	40.00
8 Open Back Tipper Half Day/ Crew Cab	15.00	-	15.00	20.00	-	20.00
9 Minibus (up to 16 seater) Full Day	30.00	-	30.00	45.00	-	45.00
10 Minibus (up to 16 seater) Half Day	15.00	-	15.00	25.00	-	25.00
11 Minibus Cost Per Mile	0.25	-	0.25	0.25	-	0.25
12 Driving Assessment for small vehicle				50.00	-	50.00
13 Training & test for minibus - internal staff and LA Schools only				80.00	-	80.00
14 Above with Passenger Transport vehicle				100.00	-	100.00
15 Training & test for Minibus - schools not purchasing PT service				250.00	-	250.00
16 LA Schools (only) Fleet Management service per year				1,000.00	-	1,000.00
17 LA Schools not buying fleet management - Advice/works per hour				30.00	-	30.00
Fuel Charges						
Variable Cost Plus 5 % Currently 1.12 pence per litre						
18 Charge Per Litre	To charge 5% on top of the cost price of the diesel. Diesel cost price will vary dependent upon diesel prices throughout the year.					
Labour Charges - to other council departments (Drivers/Cartakers/Porterage)						
All prices are dependent on staff availability and the Task/Job requested						
19 Labour half a day	POA		POA	POA		POA
20 Labour per day	POA		POA	POA		POA
21 Labour 1 week	POA		POA	POA		POA
Parental Contribution (Post 16 Transport)						
Parental Contribution	470.00	-	470.00	£470.00 or total cost whichever is greater		
Dial-A-Ride Charges						
22 Single 0 - 1 miles	2.50	-	2.50	3.00	-	3.00
23 Single 1 - 4 miles	3.00	-	3.00	3.50	-	3.50
24 Single 4 - 6 miles	4.00	-	4.00	4.50	-	4.50
25 Single 6 miles plus	5.00	-	5.00	5.50	-	5.50
26 Single Additional Escort To Travel	2.50	-	2.50	3.00	-	3.00
27 Return 0 - 1 miles	4.50	-	4.50	5.50	-	5.50
28 Return 1 - 4 miles	6.00	-	6.00	7.00	-	7.00
29 Return 4 - 6 miles	8.00	-	8.00	9.00	-	9.00
30 Return 6 miles plus	10.00	-	10.00	11.00	-	11.00
31 Return Additional Escort To Travel	4.00	-	4.00	5.00	-	5.00
32 Registration/Membership Fee	10.00	-	10.00	10.00	-	10.00
Room Bookings commence at 08:00						

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
	Previous charging policies were based on per session. We are proposing to operate on a full day or half day policy.						
33	Small – 12 seater (Rooms 5 & 8) Registered Charity Half Day	18.00	-	18.00	20.00	-	20.00
34	Small – 12 seater (Rooms 5 & 8) Registered Charity Full Day	36.00	-	36.00	40.00	-	40.00
35	Small – 12 seater (Rooms 5 & 8) Not for profit organisations Half Day	28.50	-	28.50	30.00	-	30.00
36	Small – 12 seater (Rooms 5 & 8) Not for profit organisations Full Day	57.00	-	57.00	60.00	-	60.00
37	Small – 12 seater (Rooms 5 & 8) Commercial Organisations Half Day	74.00	-	74.00	80.00	-	80.00
38	Small – 12 seater (Rooms 5 & 8) Commercial Organisations Full Day	148.00	-	148.00	160.00	-	160.00
39	Small – 12 seater (Rooms 5 & 8) Partner Organisations Half Day	14.00	-	14.00	15.00	-	15.00
40	Small – 12 seater (Rooms 5 & 8) Partner Organisations Full Day	28.00	-	28.00	30.00	-	30.00
41	Medium – 18 seater (Rooms 2 & 4) Registered Charity Half Day	25.50	-	25.50	30.00	-	30.00
42	Medium – 18 seater (Rooms 2 & 4) Registered Charity Full Day	51.00	-	51.00	60.00	-	60.00
43	Medium – 18 seater (Rooms 2 & 4) Not for profit organisations Half Day	39.00	-	39.00	40.00	-	40.00
44	Medium – 18 seater (Rooms 2 & 4) Not for profit organisations Full Day	78.00	-	78.00	80.00	-	80.00
45	Medium – 18 seater (Rooms 2 & 4) Commercial Organisations Half Day	113.50	-	113.50	120.00	-	120.00
46	Medium – 18 seater (Rooms 2 & 4) Commercial Organisations Full Day	227.00	-	227.00	240.00	-	240.00
47	Medium – 18 seater (Rooms 2 & 4) Partner Organisations Half Day	19.50	-	19.50	20.00	-	20.00
48	Medium – 18 seater (Rooms 2 & 4) Partner Organisations Full Day	39.00	-	39.00	40.00	-	40.00
49	Medium Large – 28 seater (Rooms 6 & 7) Registered Charity Half Day	37.50	-	37.50	40.00	-	40.00
50	Medium Large – 28 seater (Rooms 6 & 7) Registered Charity Full Day	75.00	-	75.00	80.00	-	80.00
51	Medium Large – 28 seater (Rooms 6 & 7) Not for profit organisations Half Day	63.00	-	63.00	65.00	-	65.00
52	Medium Large – 28 seater (Rooms 6 & 7) Not for profit organisations Full Day	126.00	-	126.00	130.00	-	130.00
53	Medium Large – 28 seater (Rooms 6 & 7) Commercial Organisations Half Day	175.50	-	175.50	180.00	-	180.00
54	Medium Large – 28 seater (Rooms 6 & 7) Commercial Organisations Full Day	351.00	-	351.00	360.00	-	360.00
55	Medium Large – 28 seater (Rooms 6 & 7) Partner Organisations Half Day	31.50	-	31.50	35.00	-	35.00
56	Medium Large – 28 seater (Rooms 6 & 7) Partner Organisations Full Day	63.00	-	63.00	70.00	-	70.00
57	Large – 44 seater (Room 3) Registered Charity Half Day	48.75	-	48.75	50.00	-	50.00
58	Large – 44 seater (Room 3) Registered Charity Full Day	97.50	-	97.50	100.00	-	100.00
59	Large – 44 seater (Room 3) Not for profit organisations Half Day	70.50	-	70.50	75.00	-	75.00
60	Large – 44 seater (Room 3) Not for profit organisations Full Day	141.00	-	141.00	150.00	-	150.00
61	Large – 44 seater (Room 3) Commercial Organisations Half Day	183.00	-	183.00	190.00	-	190.00
62	Large – 44 seater (Room 3) Commercial Organisations Full Day	366.00	-	366.00	380.00	-	380.00
63	Large – 44 seater (Room 3) Partner Organisations Half Day	35.50	-	35.50	40.00	-	40.00
64	Large – 44 seater (Room 3) Partner Organisations Full Day	71.00	-	71.00	80.00	-	80.00
65	Extra Large – 65 seater (Room 1) Registered Charity Half Day	70.50	-	70.50	75.00	-	75.00
66	Extra Large – 65 seater (Room 1) Registered Charity Full Day	141.00	-	141.00	150.00	-	150.00
67	Extra Large – 65 seater (Room 1) Not for profit organisations Half Day	103.50	-	103.50	110.00	-	110.00
68	Extra Large – 65 seater (Room 1) Not for profit organisations Full Day	207.00	-	207.00	220.00	-	220.00
69	Extra Large – 65 seater (Room 1) Commercial Organisations Half Day	201.00	-	201.00	205.00	-	205.00
70	Extra Large – 65 seater (Room 1) Commercial Organisations Full Day	402.00	-	402.00	410.00	-	410.00
71	Extra Large – 65 seater (Room 1) Partner Organisations Half Day	52.00	-	52.00	55.00	-	55.00
72	Extra Large – 65 seater (Room 1) Partner Organisations Full Day	104.00	-	104.00	110.00	-	110.00
73	Members Conference Room – 150 seater Registered Charity Half Day	72.00	-	72.00	75.00	-	75.00
74	Members Conference Room – 150 seater Registered Charity Full Day	144.00	-	144.00	150.00	-	150.00
75	Members Conference Room – 150 seater Not for profit organisations Half Day	119.00	-	119.00	125.00	-	125.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
76	Members Conference Room – 150 seater Not for profit organisations Full Day	238.00	-	238.00	250.00	-	250.00
77	Members Conference Room – 150 seater Commercial Organisations Half Day	214.50	-	214.50	220.00	-	220.00
78	Members Conference Room – 150 seater Commercial Organisations Full Day	429.00	-	429.00	440.00	-	440.00
79	Members Conference Room – 150 seater Partner Organisations Half Day	60.00	-	60.00	65.00	-	65.00
80	Members Conference Room – 150 seater Partner Organisations Full Day	120.00	-	120.00	130.00	-	130.00
81	Council Chamber – 250 seater Registered Charity Half Day	153.50	-	153.50	160.00	-	160.00
82	Council Chamber – 250 seater Registered Charity Full Day	281.00	-	281.00	290.00	-	290.00
83	Council Chamber – 250 seater Not for profit organisations Half Day	256.00	-	256.00	265.00	-	265.00
84	Council Chamber – 250 seater Not for profit organisations Full Day	425.00	-	425.00	435.00	-	435.00
85	Council Chamber – 250 seater Commercial Organisations Half Day	425.00	-	425.00	435.00	-	435.00
86	Council Chamber – 250 seater Commercial Organisations Full Day	680.00	-	680.00	695.00	-	695.00
87	Council Chamber – 250 seater Partner Organisations Half Day	127.40	-	127.40	130.00	-	130.00
88	Council Chamber – 250 seater Partner Organisations Full Day	213.20	-	213.20	220.00	-	220.00
89	Foyer Ground and First Floor – Half Day	24.50	-	24.50	25.00	-	25.00
90	Foyer Ground and First Floor – Full Day	49.00	-	49.00	50.00	-	50.00
PORTERS							
91	Porters Tours - per person	3.50	-	3.50	4.00	-	4.00
92	Porters Registered Charity Half Day (inc set up and break down time)	50.00	-	50.00	55.00	-	55.00
93	Porters Registered Charity Full Day (inc set up and break down time)	100.00	-	100.00	105.00	-	105.00
94	Porters Not for profit organisations Half Day (inc set up and break down time)	75.00	-	75.00	80.00	-	80.00
95	Porters Not for profit organisations Full Day (inc set up and break down time)	150.00	-	150.00	155.00	-	155.00
96	Porters Monday - Wednesday Commercial Organisations (inc ceremonies) Half Day(inc set up and break down time)	600.00	-	600.00	615.00	-	615.00
97	Porters Monday - Wednesday Commercial Organisations (inc ceremonies) Full Day (inc set up and break down time)	1,100.00	-	1,100.00	1,120.00	-	1,120.00
98	Porters Extended Ceremony Hours Monday - Wednesday New Offer				710.00	-	710.00
99	Porters Thursdays , Fridays, Saturdays, Sundays Commerical Organisations (inc ceremonies) Half Days (inc set up and break down time)	700.00	-	700.00	715.00	-	715.00
100	Porters Thrusdays, Fridays, Saturdays, Sundays Commerical Organisations (inc ceremonies and reception) Full Day (inc set up and break down time)	1,300.00	-	1,300.00	1,325.00	-	1,325.00
101	Porters Extended Ceremony Hours Thursday, Friday, Saturdays, Sundays New Offer				820.00	-	820.00
102	Porters Partner Organisations Half Day (inc set up and break down time)	400.00	-	400.00	410.00	-	410.00
103	Porters Partner Organisations Full Day (inc set up and break down time)	800.00	-	800.00	820.00	-	820.00
104	Porters Staff (inc private parties) Half Day (inc set up and break down time)	300.00	-	300.00	310.00	-	310.00
105	Porters Staff (inc private parties, ceremonies & receptions) Full Day (inc set up and break down time)	600.00	-	600.00	615.00	-	615.00
106	Porters Staff extended ceremony hours New Offer				355.00	-	355.00
107	Use of Marquee (inc table linen hire) Charity	25.00	-	25.00	50.00	-	50.00
108	Use of Marquee (inc table linen hire) Not for profit organisations	25.00	-	25.00	100.00	-	100.00
109	Use of Marquee (inc table linen hire) Partners - Staff	100.00	-	100.00	150.00	-	150.00
110	Use of Marquee (inc table linen hire) Commercial	100.00	-	100.00	250.00	-	250.00
111	Floral Arrangements	Set By Parks		Set By Parks	Set By Parks		Set By Parks
112	Waitress service for canapés	50.00	10.00	60.00	66.00	14.00	80.00
	Corkage - per bottle inc waitress service						

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
113	Wine, Champagne, Cava, Pre-mixed Bucks Fizz (Porters)	3.50	0.70	4.20	4.16	0.84	5.00
114	Bottled Beer (Porters)	1.00	0.20	1.20	1.25	0.25	1.50
115	Soft Drinks - Lemonade, Cola, Fruit Juice etc (Porters)	1.00	0.20	1.20	1.25	0.25	1.50
116	Pimms (inc lemonade) (Porters)	5.00	1.00	6.00	6.00	1.20	7.20
117	Tea & Coffee - per cup (Porters)	0.67	0.13	0.80	0.83	0.17	1.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
1	Standard Search (forms LLC1 and Con29'R')	115.00		115.00	105.00		105.00
2	Official Search (form LLC1 only)	40.00		40.00	35.00		35.00
3	Local Enquiries (form Con29'R' only)	75.00		75.00	70.00		70.00
4	Additional Parcels of Land (each)	20.00		20.00	20.00		20.00
5	Local Enquiries (form Con29'R' only)	10.00		10.00	10.00		10.00
6	Personal Search (Statutory fee) (No longer chargeable)	0.00		0.00	0.00		0.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
	Pier Charges						
	Advantage Card discounts apply. Details are available at point of sale.						
	Pier cultural centre -						
1	Full day hire - Mon to Wed (hire includes rail tickets for all of your group)				1,000.00	-	1,000.00
2	Full day hire - Thur to Sun (hire includes rail tickets for all of your group)				2,500.00	-	2,500.00
3	Hourly hire - Mon to Wed during normal pier hours				150.00	-	150.00
4	Hourly hire - Mon to Wed outside normal pier hours				250.00	-	250.00
5	Hourly hire - Thur to Sun during normal pier hours				300.00	-	300.00
6	Hourly hire - Thur to Sun outside normal pier hours				500.00	-	500.00
	Artists Studio						
7	Mon - Wed during normal pier hours				100.00	-	100.00
8	Thur - Sun during normal pier hours				250.00	-	250.00
9	Pier train return						
10	Adult	3.00	0.60	3.60	3.33	0.67	4.00
11	Child / concession	1.50	0.30	1.80	1.67	0.33	2.00
12	Family (5 people min two children)	7.75	1.55	9.30	8.33	1.67	10.00
	Walk and ride						
13	Adult	2.58	0.52	3.10	2.92	0.58	3.50
14	Child / concession	1.50	0.30	1.80	1.67	0.33	2.00
15	Family	6.67	1.33	8.00	7.50	1.50	9.00
16	Walk both ways (winter) All Tickets	0.83	0.17	1.00	0.83	0.17	1.00
17	Walk both ways (summer) Adult	1.67	0.33	2.00	1.67	0.33	2.00
18	Walk both ways (summer) Child / Concession	0.83	0.17	1.00	0.83	0.17	1.00
	All day rate						
	Return as many times on the day train / walk						
19	Adult	5.00	1.00	6.00	5.00	1.00	6.00
20	Concession	2.50	0.50	3.00	2.50	0.50	3.00
21	Family	12.50	2.50	15.00	12.50	2.50	15.00
	Joining visiting ship						
22	As above rates with 20% discount						
23	Inclusive add on to theatre performance	2.00	0.40	2.40	2.00	0.40	2.40
	Pier Fishing						
24	Adult	4.42	0.88	5.30	4.50	0.90	5.40
25	Child / concession	2.92	0.58	3.50	3.00	0.60	3.60
26	Any age one way only (licensed angling boat)	2.08	0.42	2.50	2.17	0.43	2.60
	Pier fishing season tickets						
27	Adult day	45.00	9.00	54.00	50.00	10.00	60.00
28	Concession day	22.50	4.50	27.00	25.00	5.00	30.00
29	Adult night	40.00	8.00	48.00	45.00	9.00	54.00
30	Concession night	22.50	4.50	27.00	22.50	4.50	27.00
31	Adult Anytime	85.00	17.00	102.00	86.67	17.33	104.00
32	Concession anytime	44.17	8.83	53.00	47.50	9.50	57.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
	Pier head berthing						
	Private craft						
33	Up to 40 ft (12.2M)	14.17	2.83	17.00	15.00	3.00	18.00
34	Up to 50 ft (15.2M)	30.83	6.17	37.00	33.33	6.67	40.00
35	Over 50 ft (15.2M)	63.33	12.67	76.00	66.67	13.33	80.00
	Licensed passenger vessels						
36	Capacity 1-49 passengers (per visit)	30.83	6.17	37.00	33.33	6.67	40.00
37	50+ passengers (per visit)	63.33	12.67	76.00	66.67	13.33	80.00
38	Angling vessel embarking or disembarking passengers (per occasion)	58.33	11.67	70.00	62.50	12.50	75.00
39	Annual License for licensed angling vessel	37.50	7.50	45.00	41.67	8.33	50.00
	Foreshore charges						
	moorings						
40	Two tree island	166.67	33.33	200.00	170.00	34.00	204.00
41	Two tree (waterman)	93.00	18.60	111.60	95.00	19.00	114.00
42	PLA Two tree	262.50	52.50	315.00	268.33	53.67	322.00
43	PLA two tree (waterman)	186.50	37.30	223.80	190.83	38.17	229.00
44	Hadleigh Ray	182.00	36.40	218.40	185.83	37.17	223.00
45	Hadleigh Ray (waterman)	112.00	22.40	134.40	114.17	22.83	137.00
46	Other location	76.50	15.30	91.80	78.33	15.67	94.00
47	Other (waterman)	53.33	10.67	64.00	53.33	10.67	64.00
48	Running moorings	59.00	11.80	70.80	60.00	12.00	72.00
49	Dinghy racks	24.00	4.80	28.80	25.00	5.00	30.00
50	Two tree island lockers	31.50	6.30	37.80	32.50	6.50	39.00
	Other foreshore charges						
51	Motor boat / PWC casual launching	24.17	4.83	29.00	25.00	5.00	30.00
52	Sailing / rowing / casual launch	7.92	1.58	9.50	8.33	1.67	10.00
	Season tickets - launching						
53	Motor boat/ PWC	120.75	24.15	144.90	133.33	26.67	160.00
54	Club member motor boat	94.00	18.80	112.80	100.00	20.00	120.00
55	Sailing / rowing boat	70.00	14.00	84.00	75.00	15.00	90.00
56	Combined launching and storage	120.75	24.15	144.90	125.00	25.00	150.00
57	Boat wreck removal	Individual price on application					
58	Use of crane at Two Tree (per boat)	13.50	2.70	16.20	15.00	3.00	18.00
59	Motor boat pitch fees - over 12 passenger	102.00	20.40	122.40	104.17	20.83	125.00
60	Motor boat pitch fees - under 12 passengers	52.50	10.50	63.00	54.17	10.83	65.00
61	Boatman's license	29.00	5.80	34.80	33.33	6.67	40.00
62	Boat licence - up to 12 passengers	29.00	5.80	34.80	33.33	6.67	40.00
63	Boat equipment inspection	51.00	10.20	61.20	54.17	10.83	65.00
64	Test fee, boatman's license (1st class) including consultant fee	61.25	12.25	73.50	66.67	13.33	80.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
Berthing at Leigh Wharfs							
65	First day free. Per day or part day thereafter	10.00	2.00	12.00	12.50	2.50	15.00
66	Per day or part after 10 days	41.67	8.33	50.00	50.00	10.00	60.00
Use of Leigh Wharfs for lifting boats							
67	Charge per occasion	126.00	25.20	151.20	150.00	30.00	180.00
Beach changing huts Chalkwell Beach							
68	Annual Licence	190.00	38.00	228.00	195.00	39.00	234.00
69	Weekly licence	52.50	10.50	63.00	54.17	10.83	65.00
Bait digging licence							
70	Adult	12.50	2.50	15.00	16.67	3.33	20.00
71	Child / OAP	6.67	1.33	8.00	8.33	1.67	10.00
Event Space - use of beach areas							
72	Commercial small	250.00		250.00	275.00		275.00
73	Commercial Medium	400.00		400.00	550.00		550.00
74	Commercial Large	650.00		650.00	1,100.00		1,100.00
75	Charity and Community Small	50.00		50.00	60.00		60.00
76	Charity and Community Medium	75.00		75.00	85.00		85.00
77	Charity and Community Large	100.00		100.00	120.00		120.00
Southend town centre charges							
Commercial events							
78	Mon - Fri (per day)	265.00		265.00	270.00		270.00
79	Sat / Sunday (per day)	525.00		525.00	535.00		535.00
80	Weekly charge (Mon - Sun)	1,260.00		1,260.00	1,285.00		1,285.00
81	Thurs - Sun inclusive	1,050.00		1,050.00	1,070.00		1,070.00
Charities and Community Organisations (events only)							
82	Mon - Sun - Victoria Circus / Gateway / Royal Square / City Beach	265.00		265.00	270.00		270.00
83	Mon - Sun - Lloyds Bank (Charity Street Collections ONLY)	Free			Free		Free
84	Mon - Sun - All other areas (Contact Business Support for more information)	55.00		55.00	55.00		55.00
Price subject to discussion regarding nature of event (£100 to £1,000)							
Tourism charges							
85	Filming and photography						
86	Admin (payable by all except student film makers)	62.50	12.50	75.00	66.67	13.33	80.00
87	Location fee - commercial - per hour or part thereof	83.33	16.67	100.00	100.00	20.00	120.00
88	Location fee - non commercial - per hour or part thereof	41.67	8.33	50.00	50.00	10.00	60.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
	Food Certification						
1	Food Export Certificate	66.00		66.00	66.00		66.00
2	Food Surrender Certificate	61.00		61.00	61.00		61.00
3	Collect/Dispose Unfit Food (per hour)	66.00		66.00	66.00		66.00
	Environmental Protection						
	Application Fee for LAPC (Local Air Pollution Control)						
4	Prescribed Processes	1,579.00		1,579.00	Defra Fees published March 2013		
5	Waste Oil Burners under 0.4MW	148.00		148.00	Defra Fees published March 2013		
6	Mobile Screening and Crushing Plant	1,579.00		1,579.00	Defra Fees published March 2013		
7	8 th and subsequent applications	477.00		477.00	Defra Fees published March 2013		
	Annual Subsistence Charge for LAPC (Local Air Pollution Control)						
8	Standard Process	1,579.00		1,579.00	Defra Fees published March 2013		
9	Service Stations	246.00		246.00	Defra Fees published March 2013		
10	Waste Oil Burners under 0.4MW	148.00		148.00	Defra Fees published March 2013		
11	Vehicle refurbishers	218.00		218.00	218.00		218.00
12	Mobile Screening and Crushing Plant	1,579.00		1,579.00	Defra Fees published March 2013		
13	3rd-7 th application	943.00		943.00	Defra Fees published March 2013		
14	8 th and subsequent applications	477.00		477.00	Defra Fees published March 2013		
	Substantial Charges S.10 & S.11						
15	Standard Process	1,005.00		1,005.00	Defra Fees published March 2013		
16	Service Stations	98.00		98.00	Defra Fees published March 2013		
17	Waste Oil Burners under 0.4MW	98.00		98.00	Defra Fees published March 2013		
	LA – IPPC Fees & Charges (Integrated Pollution Prevention Control)						
20	Application Fee	3,218.00		3,218.00	Defra Fees published March 2013		
21	Annual Subsistence - Low	1,384.00		1,384.00	Defra Fees published March 2013		
	Annual Subsistence - Medium	1,541.00		1,541.00	Defra Fees published March 2013		
	Annual Subsistence - High	2,233.00		2,233.00	Defra Fees published March 2013		
22	Substantial Variation	1,309.00		1,309.00	Defra Fees published March 2013		
23	Transfer	225.00		225.00	Defra Fees published March 2013		
24	Partial Transfer	668.00		668.00	Defra Fees published March 2013		
25	Surrender	668.00		668.00	Defra Fees published March 2013		
26	Contaminated Land Enquiry	100.00		100.00	105.00		105.00
	Dog Warden Service						
27	Initial Animal Warden fee (includes prescribed fee/collection/transport/initial kennelling/microchipping)	50.00		50.00	72.00		72.00
28	Plus Kennelling charge for each additional day or part day	12.00		12.00	12.00		12.00
29	Microchipping Fee (if done by Animal Warden)	18.00		18.00	18.00		18.00
30	If dog collected before first night kennelling (Prescribed fee + Transport / microchip)	35.00		35.00	35.00		35.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
Trading Standards							
	All Services (per hour)	75.50		75.50	75.50		75.50
Poisons Act							
31	Initial registration	35.00		35.00	38.00		38.00
32	Re-registration	19.00		19.00	20.00		20.00
33	Change in details	10.50		10.50	12.00		12.00
Petroleum							
34	Not exceeding 2,500 litres	42.00		42.00	Statutory not yet published		
35	Exceeding 2,500 litres but not exceeding 50,000 litres	58.00		58.00	Statutory not yet published		
36	Exceeding 50,000 litres	120.00		120.00	Statutory not yet published		
37	Transfer of Licence	8.00		8.00	Statutory not yet published		
38	Research on plans of disused sites	-		-	Statutory not yet published		
Explosives							
39	Store licence	178.00		178.00	Statutory not yet published		
40	Renewal of store licence	83.00		83.00	Statutory not yet published		
41	Initial Registration of premises for keeping of explosives	105.00		105.00	Statutory not yet published		
42	Renewal of registration	52.00		52.00	Statutory not yet published		
43	Variation or Transfer of Registration	35.00		35.00	Statutory not yet published		
44	Licence to sell fireworks all year	500.00		500.00	Statutory not yet published		
Sex Establishments							
45	Application fee (non refundable)	6,420.00		6,420.00	6,420.00		6,420.00
46	Annual Licence	6,420.00		6,420.00	6,420.00		6,420.00
Hackney Carriage and Private Hire Licence Fees							
Vehicles Hackney Carriage							
47	1 Year	264.00		264.00	264.00		264.00
48	From 4-8 Months	181.00		181.00	181.00		181.00
49	Under 4 Months	95.00		95.00	95.00		95.00
50	(Replacement Vehicle Fee)	43.00		43.00	43.00		43.00
Vehicles Private Hire							
51	1 Year	233.00		233.00	233.00		233.00
52	From 4-8 Months	166.00		166.00	166.00		166.00
53	Under 4 Months	82.00		82.00	82.00		82.00
54	(Replacement Vehicle Fee)	43.00		43.00	43.00		43.00
Drivers							
55	3 Years	229.50		229.50	229.50		229.50
56	1-2 Years	188.50		188.50	188.50		188.50
57	Under 1 Year	160.50		160.50	160.50		160.50

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
58	Dual Hackney Carriage & Private Hire Licence additional licence fee	50.00		50.00	50.00		50.00
59	Enhanced DVLA Records for check for applicants for Hackney Carriage and Private Hire Drivers Licences	7.50		7.50	7.50		7.50
60	Licence Fee On First Application and knowledge test	330.00		330.00	330.00		330.00
Private Hire Operators							
61	5 Years	965.00		965.00	965.00		965.00
62	Between 2 & 3 yrs	810.00		810.00	810.00		810.00
63	Less than 2 Years	649.00		649.00	649.00		649.00
64	If only 3 or less Private Hire Vehicles Licensed an operator may opt for 1 year	88.00		88.00	88.00		88.00
Replacements							
65	Driver's Badge	14.00		14.00	15.00		15.00
66	Licence Plate	14.00		14.00	15.00		15.00
67	Plate Holder	14.00		14.00	15.00		15.00
68	Internal Disc	14.00		14.00	15.00		15.00
Registers							
69	Hackney Carriage Register of Licensees	29.00		29.00	29.00		29.00
70	Private Hire Register of Licensees	29.00		29.00	29.00		29.00
71	Administration fee for in year license transfer	10.00		10.00	10.00		10.00
Safety & Licensing							
72	Skin Piercing Registration	110.00		110.00	115.00		115.00
73	Tattoo convention - venue charge	350.00		350.00	360.00		360.00
74	Tattoo convention - individual registration	25.00		25.00	26.00		26.00
75	Massage Establishments - Licence	110.00		110.00	115.00		115.00
76	Massage Establishments - Renewal	63.00		57.00	65.00		65.00
Tables and Chairs							
77	Annual Licensing Fee for up to 2 tables	100.00		100.00	100.00		100.00
78	Annual Licensing Fee for 3 to 5 tables	300.00		300.00	300.00		300.00
79	Annual Licensing Fee for 6+ tables	500.00		500.00	500.00		500.00
Animal Licensing							
80	Boarding Establishment – Initial Grant; Renewal or Transfer	233.00		233.00	242.00		242.00
81	Breeding of Dogs - Initial Grant; Renewal or Transfer	233.00		233.00	242.00		242.00
82	Pet Shops - Initial Grant	156.00		156.00	166.00		166.00
83	Pet Shops - Renewal or Transfer	82.00		82.00	84.00		84.00
84	Dangerous Wild Animals – Initial Grant	266.00		266.00	414.00		414.00
85	Dangerous Wild Animals – Renewal at existing premise	216.00		216.00	360.00		360.00
86	Riding Establishments - Initial Grant; Renewal or Transfer	790.00		790.00	805.00		805.00
87	Zoo (3-6 yearly by instalments) - Initial Grant; Renewal	832.00		832.00	848.00		848.00
88	Animal Home Boarding initial grant	120.00		120.00	128.00		128.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
89	Animal Home Boarding renewal	73.00		73.00		75.00		75.00
	Access to CCTV Footage							
90	Insurance Company evidential requests					100.00	20.00	120.00
	Licensing							
	Licensing Act 2003 statutory fees							
	Gambling Act							
	See Separate Schedule							

Licensing Act 2003 (statutory fees)

Applications for new premises licences and club premises certificates, variations, and annual fees

The licence fees payable for Premises Licences and Club Premises Certificates are based upon the rateable value in the local non-domestic rating list for the time being in force. The fees payable are set in Bands, depending upon the rateable value, in accordance with the table below.

In addition to the main fees payable upon application, an annual charge is also payable on the anniversary of the date of the original grant. The relevant fee must also be submitted in respect of variation applications.

In the case of applications relating to premises in the course of construction, they are assigned to Band C. In the case of premises without a rateable value, they are assigned to Band A.

Rateable Value Bands	A	B	C	D	E
Licence or Club Premises Certificate Application Fee £	100	190	315	450	635
Variation Application Fee £	100	190	315	450	635
Annual Fee £	70	180	295	320	350

All fees in above table and pages 25,26 and 27 are Statutory Fees Fixed in Regulation – No increase

Rateable Value	Band
No rateable value to £4,300	A
£4,301 to £33,000	B
£33,001 to £87,000	C
£87,001 to £125,000	D
£125,001 and above	E

A multiplier applied to premises in bands D and E where they are exclusively or primarily used for carrying on the premises the supply of alcohol for consumption on the premises:-

Band	D (x 2)	E (x 3)
Licence at Club Premises Certificate application fee £	900	1905
Variation Fee £	900	1905
Annual Fee £	640	1050

The above multipliers do not apply to premises for which Club Premises Certificates are applicable.

Applications for variation of conditions applicable to a Premises Licence or a Club Premises Certificate during the transition stage (between 7th February 2005 and 6th August 2005)

In the case of variations to premises licences, where the variation relates in any way to the provision of alcohol, the following variation fees shall be payable where the application is made at the same time as the application for an initial grant of the premises licence.

Rateable value bands	A	B	C	D	E
Variation Fee £	20	60	80	100	120

No variation fee is payable during transition stage for variations of club premises certificates, where such applications are made at the same time as the application for the initial grant of the Club Premises Certificate.

Exceptionally Large Events

Where the maximum number of persons to be allowed on the premises at the same time is more than 5,000, an additional fee is payable, in accordance with table below.

Number in attendance at any one time	Additional fee for application	Subsequent annual fee
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

Exemptions

Certain exemptions to fees apply in the case applications for premises, club premises certificates, annual fees for such premises, and related variation applications.

The exemptions cover Regulated Entertainment only, and relate to:-

- a) Educational institutions comprising schools and colleges (in specified circumstances), and
- b) Premises which form part of a church hall, chapel hall or other similar building or a village hall, parish hall or community hall or other similar building.

Gambling Act

Table of Fees for Licensed Premises 2013/14

Licensed Premises Type	Conversion Application Fee (Fast Track)	Conversion Application Fee (Fast Track)	Application Fee for non-conversion provisional statement premises (i.e. premises already having provisional statement)	Non-Conversion Application Fee	First Annual Fee for Premises Licence	Annual Fee
Converted Casino Premises Licence (Existing Casino)	£225	£1,700	N/A	N/A	£2,550	£2,550
Small Casino Premises Licence	N/A	N/A	£2,550	£6,800	£4,250	£4,250
Large Casino Premises Licence	N/A	N/A	£4,250	£8,500	£8,500	£8,500
Regional Casino Premises Licence	N/A	N/A	£6,800	£12,750	£12,750	£12,750
Bingo Premises Licence	N/A	£1,488	£1,020	£2,975	£850	£850
Adult Gaming Centre Premises Licence	£225	£850	£1,020	£1,700	£850	£850
Betting Premises (Track) Licence	£225	£1,063	£808	£2,125	£850	£850
Family Entertainment Centre Premises Licence	£225	£850	£808	£1,700	£638	£638
Betting Premises (Other) Licence (ie Betting Shops)	£225	£1,275	£1,020	£2,550	£510	£510

Licensed Premises Type	Application Fee to Vary Licence	Application Fee to Transfer Licence	Application Fee for Re-Instatement of Licence	Application Fee for Provisional Statement
Converted Casino Premises Licence (Existing Casino)	£1,700	£1,148	£1,148	N/A
Small Casino Premises Licence	£3,400	£1,530	£1,530	£6,800
Large Casino Premises Licence	£4,250	£1,828	£1,828	£8,500
Regional Casino Premises Licence	£6,375	£5,525	£5,525	£12,750
Bingo Premises Licence	£1,488	£1,020	£1,020	£2,975
Adult Gaming Centre Premises Licence	£1,063	£1,020	£1,020	£1,700
Betting Premises (Track) Licence	£850	£808	£808	£2,125
Family Entertainment Centre Premises Licence	£850	£808	£808	£1,700
Betting Premises (Other) Licence (ie Betting Shops)	£1,275	£1,020	£1,020	£2,550

Note: Application for change of circumstances to be charged at £50.00 and application for copy of licence to be charged at £25.00 for all classes of premises.

**ENTERPRISE, TOURISM AND THE ENVIRONMENT
FEES AND CHARGES 2013/14**

APPENDIX 4

Table of Fees 2013/14 Permits etc.

Permit Type	Application Fee	Renewal Fee	Annual Fee	Transition Application fee	Variation Fee	Change of Name	Transfer Fee	Copy of Permit
Family Entertainment Centre Gaming Machine Permit	£300	£300 (Ten Yearly Renewal)	N/A	£100	£2,550.00	£25	N/A	£15
Prize Gaming Permit	£300	£300 (Ten Yearly Renewal)	N/A	£100	N/A	£25	N/A	£15
Club Gaming Permit & Gaming Machine Permit	£200 (£100 for holder of Club Premises Certificate or existing part 2/part 3 Operator)	£200 (£100 where holder of Club Premises) (Ten Yearly Renewal)	£50	N/A	£100	N/A	N/A	£15
Alcohol Licensed Premises Gaming Machine Permit	£150	N/A	£50	£100	£100	£25	£25	£15

Personal Licences, Temporary Events and Other Fees

The following fees are payable:-

	2012/13	2013/14
Application for a grant or renewal of personal licence	£37.00	£37.00
Temporary event notice	£21.00	£21.00
Supply of copy of licence or summary, following loss, theft, etc.	£10.50	£10.50
Application for a provisional statement where premises being built, etc.	£315.00	£315.00
Notification of change of name or address of premises licence holder	£10.50	£10.50
Application to vary licence to specify individual as premises supervisor	£23.00	£23.00
Application for transfer of premises licence	£23.00	£23.00
Interim authority notice following death etc. of licence holder	£23.00	£23.00
Supply of copy of club premises certificate or summary, following loss, theft	£10.50	£10.50
Notification of change of name or alteration of rules of club	£10.50	£10.50
Change of relevant registered address of club	£10.50	£10.50
Supply of copy of temporary event notice, following loss, theft, etc.	£10.50	£10.50
Supply of copy of personal licence, following loss, theft, etc.	£10.50	£10.50
Fee to accompany notification of change of name or address of personal licence holder	£10.50	£10.50
Fee to accompany notice from freeholder etc. requesting to be notified of licensing matters	£21.00	£21.00

PARKING CHARGES

RATIONALE

The proposed increase in charges is based on actual usage and is based on principle to encourage on street parking for short stay whilst long term parking is in car parks.

PARKING OPERATION NOTES

Christmas Parking	Town centre car parks, including the Seaway car park, to be free after 1600hrs on Thursdays and all day on Sundays in December.
Bank Holidays	Car parks are operational on bank holidays and fees apply except Christmas Day and Good Friday.

PARKING CHARGES

Zone A - Town Centre On Street Bays (0900-1800 Monday to Saturday & 1100-1700hrs Sunday)	Time	Current Tariff (£s)	Proposed Tariff (£s)
	30 mins	1.00	1.00
	1 hour	1.50	1.50
	2 hours	3.00	3.00
	3 hrs	4.50	4.50
	4 hrs	6.00	6.00
	5 hrs	7.50	7.50
	6 hrs	9.00	9.00
	7 hrs	10.50	10.50
	8 hrs	12.00	12.00
	8+ hrs	13.00	13.00

Off Street Car Parks (0900-1800 Monday to Saturday & 1100-1700 Sundays, unless otherwise specified)

Alexandra Street	1 hour	1.00	1.00
Clarence Road	2 hours	1.60	1.60
Essex MSCP	3 hrs	2.30	2.30
Short Street	4 hrs	4.00	4.00
Warrior Square	5 hrs	5.00	5.00
London Road (North)	6 hrs	6.00	6.00
York Road	7 hrs	10.00	10.00
Civic Centre	7+ hrs	10.00	10.00
Libraries			
Seaway (0800-2100)			
Tyler's Avenue (24hrs)			
University Square (24hrs)			
Civic Centre North & Underground (not weekdays)			

Overnight Parking

Seaway (2000-2400)	Cars only	2.00	2.00
Seaway (2400-0800)	Cars only	FREE	FREE

Coach / Lorry Parking

Seaway (24 hours)	Coaches	13.00	13.00
	Lorries	15.00	15.00

Zone B

Baxter Street (permits only)

Zone C	Time	Current Tariff (£s)	Proposed Tariff (£s)
Ilfracombe Avenue	30 mins		0.20
North Road	1 hour	1.00	0.50
Hamlet Court Road	2 hours	1.50	1.50
Elm Road	3 hrs	2.00	2.00
North Street	4 hrs	2.20	2.20
Ceylon Road	5 hrs	4.00	4.00
St Lawrence	6 hrs	5.00	5.00
Thorpe Bay Broadway (max 3hrs)	7+ hrs	10.00	10.00
Zone D			
Seafront On Street bays (0900-1800 unless specified otherwise) including:			
Eastern Esplanade	1 hour	1.00	1.00
Chalkwell Esplanade	2 hrs	2.00	2.00
Western Esplanade (0900-2100)	3 hrs	3.00	3.00
Thorpe Esplanade	4 hrs	4.00	4.00
Belton Bridge	5 hrs	5.00	5.00
	6 hrs	6.00	6.00
	7+ hrs	10.00	10.00
Seafront Off Street (0900-1800hrs unless specified otherwise)			
Belton Gardens- North & South	1 hour	1.00	1.00
East Beach	2 hours	1.80	1.80
Fairheads Green (0900hrs-2100)	3 hrs	2.60	2.60
Leigh Foundry	4 hrs	4.20	4.20
Shoebury Common	5 hrs	5.30	5.30
Shorefield Road (0900-2100)	6 hrs	6.50	6.50
Victoria Wharf	7+ hrs	8.00	8.00
Leigh Marshes Commuter Parking			
Monday to Friday - Midnight until 1000		3.00	3.00
Monday to Friday - 1000 until Midnight		Free	Free
Weekends and Bank Holidays - all day		1.00	1.00

Season Tickets, Permits and Miscellaneous Charges	Current Tariff (£s)	Proposed Tariff (£s)
Residents Zone A Annual (on-street charging)	85.00	85.00
Residents Zone A 2 year (on-street charging)	150.00	150.00
Discretionary Comprehensive 25%off (plus Seaway)	525.00	525.00
Discretionary Comprehensive 50%off (plus Seaway)	350.00	350.00
Carers/Health Care Special Comprehensive (all car parks)	80.00	80.00
Carers/Health Care Comprehensive(Boroughwide except Zone A)	50.00	50.00
Suspensions and Dispensations(Administration Cost)	25.00	25.00
Suspensions (per day per bay) - Zone A	17.50	17.50
Suspensions (per day per bay) - Zones C & D	12.50	12.50
Dispensations (on waiting/limited waiting restrictions) for allowing vehicle parking	27.50	27.50
Lost Permits	25.00	25.00
Lost Discretionary	15.00	15.00
Special Comprehensive Borough Wide Annual	850.00	850.00
Special Comprehensive Borough Wide Quarter	275.00	275.00
Special Comprehensive Borough Wide Monthly	85.00	85.00
Special Comprehensive Borough Wide Weekly	25.00	25.00
Comprehensive Borough Wide Except Zone A Town Centre Annual	700.00	700.00
Comprehensive Borough Wide Except Zone A Town Centre Quarter	225.00	225.00
Comprehensive Borough Wide Except Zone A Town Centre Monthly	70.00	70.00
Comprehensive Borough Wide Except Zone A Town Centre Weekly	20.00	20.00
Annual permit (Zone A only)	750.00	750.00
Quarterly permit (Zone A only)	240.00	240.00
Monthly permit (Zone A only)	75.00	75.00
Weekly permit (Zone A only)	25.00	25.00
Seafront Annual (restricted on carriageway between 1000 & 2100)	150.00	150.00
Seafront Seasonal - 1st May - 30th September (restricted on carriageway between 1000 & 2100)	120.00	120.00
Seafront Monthly (restricted on carrageway between 1000 & 2100)	30.00	30.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
Highways & Traffic Management Services							
Inspection Fees							
1	Consent to temporary disturbance of the highway and to locate a crane on the highway	165.00		165.00	165.00		165.00
2	Highway excavation Permits	165.00		165.00	165.00		165.00
3	Scaffolding and Hoarding Permits	165.00		165.00	165.00		165.00
4	New Roads and Street Works Act (S 75) Inspection Fee	55.00		55.00	55.00		55.00
5	Builders skips - Removal from highway	130.00		130.00	130.00		130.00
6	Skip Company Registration	50.00		50.00	50.00		50.00
7	Skip Permit(per skip per 8 days)	30.00		30.00	30.00		30.00
Permanent Vehicular Crossing							
8	Cancellation charge	50.00		50.00	To be determined in pvx review		
9	Works delayed by client - charge for abortive work	65.00		65.00	To be determined in pvx review		
10	Preparation of a quotation	65.00		65.00	To be determined in pvx review		
11	Replacement of tree charge- cost of tree and on cost of £150	165.00		165.00	To be determined in pvx review		
12	Developers inspection/admin cost per crossing	165.00		165.00	To be determined in pvx review		
Note: All costs shall be borne by the customer including relocation of any street furniture, lamp columns, works required by the statutory undertakers, removal of trees, shrubs, gullies etc.							
Note items The above items also attract a refundable deposit in the range of £500 -£10,000 depending upon the size of the project.							
Parking & Penalty Charge Notices							
13	High rate	70.00		70.00	70.00		70.00
14	Lower rate	50.00		50.00	50.00		50.00
15	Higher rate if paid within 2 weeks(14 days) of issue of PCN - 50% reduction	35.00		35.00	35.00		35.00
16	Lower rate if paid within 2 weeks (14 days) of issue of PCN - 50% reduction	25.00		25.00	25.00		25.00
Note: A reminder " Notice" issued after 28 days							
17	If not paid within 4 weeks (28 days)of reminder/notice - 50% increase	90.00		90.00	90.00		90.00
18	If not paid within 6 weeks (42 days)of reminder/notice - debt is registered at court (+£5)	95.00		95.00	95.00		95.00
19	If not paid within a further 3 weeks (21 days) of debt registration warrant issued to bailiffs(bailiffs costs to be added)	95.00		95.00	95.00		95.00
Traffic Regulation Orders and Road Signs & Lines							
20	Temporary Traffic Orders - where no advertisement necessary	425.00	85.00	510.00	425.00	85.00	510.00
21	Temporary Traffic Orders - where advertisement necessary	2125.00	425.00	2550.00	2125.00	425.00	2,550.00
22	Traffic Regulation Orders amendments	2125.00	425.00	2550.00	2125.00	425.00	2,550.00
23	White " H" bar marking at vehicular accesses (cost)			at cost			
24	White " H" bar marking at vehicular accesses (Admin fee)	95.83	19.17	115.00	95.83	19.17	115.00
25	Private destination signs (cost)			at cost			
26	Private destination signs (Admin Fee)	45.83	9.17	55.00	45.83	9.17	55.00
27	Temporary traffic signal design and approval (cost)			at cost			at cost
28	Temporary traffic signal design and approval (Admin Fee)	87.50	17.50	105.00	87.50	17.50	105.00
29	Attendance by Traffic Signal Engineer to inspect/turn on-off signals for approved purposes(cost)			at cost + 15% Admin			
30	Attendance by Traffic Signal Engineer to inspect/turn on-off signals for approved purposes per visit	87.50	17.50	105.00	87.50	17.50	105.00
31	Neighbourhood Watch Signs	41.67	8.33	50.00	41.67	8.33	50.00
32	Highway Boundary Searches (in relation to buying/selling or developments)	45.83	9.17	55.00	45.83	9.17	55.00
33	Traffic Regulation Orders - copies / extracts	37.50	7.50	45.00	37.50	7.50	45.00
34	Provision of Road Casualty Data - per street per 500m length	87.50	17.50	105.00	87.50	17.50	105.00
35	Supply of Technical Survey data	87.50	17.50	105.00	87.50	17.50	105.00
36	Approval for temporary direction signage	45.83	9.17	55.00	45.83	9.17	55.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
Highways Supervision & Agreements							
37	New Street Agreement (Section 38) - 10% of the value of the works						
Road Safety							
38	Road Safety Promotional-at cost	At cost			At cost		
39	Cycle Training- at cost. (£10 payment in advance for childrens holiday course and adult training)	At cost			At cost		
Public Rights of Way							
40	Stopping up and diversion of Public Rights of Way - non refundable deposit	At cost			At cost		At cost
41	Fee for work to stop up / divert Public Right of Way or highway	250.00		250.00	250.00		250.00
42	Creation / alteration of streetname for existing occupied street - each street						
43	Addressing new, numbered properties:						
Highways Records							
44	Highway Boundary Searches - £56 was the agreed increased fee for 2012-13	56.00		56.00	56.00		56.00
Naming / Numbering for new properties							
45	Up to 5	100.00		100.00	100.00		100.00
46	6 - 20	300.00		300.00	300.00		300.00
47	21 - 50	500.00		500.00	500.00		500.00
48	51 and over	700.00		700.00	700.00		700.00
49	Addressing unregistered properties (each)	25.00		25.00	25.00		25.00
50	Provision of street name plates (each)	400.00		400.00	400.00		400.00
Common Permit Scheme							
51	Major and standard works on a traffic sensitive street Category 3 and 4 (charges are per day)	750.00		750.00	750.00		750.00
52	Major and standard works on a non- traffic sensitive street Category 3 and 4 (charges are per day)	250.00		250.00	250.00		250.00
53	Minor and immediate works on a traffic sensitive street Category 3 and 4 (charges are per day)	250.00		250.00	250.00		250.00
56	Minor and immediate works on a non- traffic sensitive street Category 3 and 4 (charges are per day)	100.00		100.00	100.00		100.00
57	The penalty fee is £500 if paid within 36 days for working without a permit.	500.00		500.00	500.00		500.00
58	The penalty fee is £300 if paid within 28 days for working without a permit.	300.00		300.00	300.00		300.00
59	For breaching a condition of a permit the fee is £120 if paid within 36 days	120.00		120.00	120.00		120.00
60	For breaching a condition of a permit the fee is £80 if paid within 28 days	80.00		80.00	80.00		80.00
	Permit as per schedule						
61	Permit variations on category 0, 1 and 2 streets and category 3 and 4 streets that are traffic sensitive	45.00		45.00	45.00		45.00
62	Permit variations for all activities on category 3 and 4 non traffic sensitive streets	35.00		35.00	35.00		35.00
Travel Centre							
63	Departure charges	0.25		0.25	0.30		0.30
Traffic Information and Modelling							
64	Traffic Flow Data per request	200.00		200.00	220.00		220.00
65	Use of the Southend Transport Models (cost on application to be agreed, generally SBC consultant's fee plus 20%)			0.00			-
Miscellaneous							
	Sale of old street lamp columns						

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
PLAN COPYING & SIMILAR							
1	Inspections of plans deposited under Building Regulations Only the owner or owners representative allowed to view (copies as per copying charge) (For documents between 1975 and 1985 off site storage retrieval costs apply - see below)	0.00		0.00	0.00		0.00
2	Inspections of plans deposited under Building Regulations - (copies as per copying charge) (For documents between 1975 and 1985)	16.00		16.00	16.50		16.50
3	Planning Decision Notice (prior to October 2010 - retrieval fee)	7.00		7.00	7.50		7.50
4	Copy of Building Regulations Completion Certificate (prior to October 2011 – off site retrieval fee will also be added)	7.00		7.00	7.50		7.50
5	Copy of Building Regulations Consent Notice (prior to October 2011 – off site retrieval fee will also be added)	7.00		7.00	7.00		7.00
6	Written responses to Solicitors, Developers or Insurers (For Building Regulations prior to October 2011 – off site retrieval fee will also be added)	30.00		30.00	31.00		31.00
7	Copy of extracts from files (letters etc not including decision notices) - Price per A4 sheet	0.08	0.02	0.10	0.10	0.02	0.12
8		1.50	0.30	1.80	2.00	0.40	2.40
9	Plan copying - A2 (420 x 594mm) first plan free then	1.92	0.38	2.30	2.50	0.50	3.00
10	Plan copying - A1 (594 x 841mm) first plan free then	2.42	0.48	2.90	3.00	0.60	3.60
11	Plan copying - A0 (841 x 1189mm) first plan free then	3.33	0.67	4.00	4.50	0.90	5.40
12	Plans to accompany a Planning Application	24.50	0.00	24.50	24.50	0.00	24.50
13	Plans to accompany a Building Regulations Application	20.42	4.08	24.50	20.42	4.08	24.50
PLANNING FEES							
Planning Fees							
14	Majority set by statute (see separate table)						
15	Hyperlink to Planning Application and related fees ↓						
16	http://www.southend.gov.uk/downloads/485/planning_applications						
Pre-application advice - LARGE SCALE MAJOR							
17	Written advice (Not applicable for this type of development)						
18	Meeting plus written advice	1,041.67	208.33	1250.00	1,040.00	260.00	1300.00
19	Follow up meeting plus written advice	520.83	104.17	625.00	520.00	130.00	650.00
Pre-application advice - SMALL SCALE MAJOR							
20	Written advice	312.50	62.50	375.00	308.00	77.00	385.00
21	Meeting plus written advice	833.33	166.67	1000.00	840.00	210.00	1050.00
22	Follow up meeting plus written advice	208.33	41.67	250.00	220.00	55.00	275.00
Pre-application advice - MINOR							
23	Written advice	104.17	20.83	125.00	104.00	26.00	130.00
24	Meeting plus written advice	416.67	83.33	500.00	416.00	104.00	520.00
25	Follow up meeting plus written advice	104.17	20.83	125.00	104.00	26.00	130.00
26	Advice to agents regarding extension/alterations to dwellings	250.00	-	250.00	204.00	51.00	255.00
27	Pre-application advice for members of the public wishing to extend/alter their own						
28	Duty Planner	Free		Free	Free		Free

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
29	Written Advice	-		-	75.00		75.00
	Micellaneous Fees						
30	Copy of Tree Preservation Order	16.00	-	16.00	17.00	-	17.00
31	Inspection of compliance with Enforcement Notice	125.00	25.00	150.00	124.00	31.00	155.00
32	Adopted Local Development Framework Documents	20.00	-	20.00	25.00	-	25.00
33	High Hedge Complaints						
34	Application fee	335.00	-	335.00	350.00	-	350.00
35	Application fee (concessions only)	235.00		235.00	250.00	0.00	250.00

FEES AND CHARGES 2013/14

BUILDING CONTROL FEES

Building Regulations		Fees 2012/13	Proposed Fees 2013/14	+ VAT	TOTAL
	New Dwellings				
Plan Charge	Houses/Bungalows < 300sqm (1 Plot)	129.00	132.00	26.40	158.40
	Houses/Bungalows < 300sqm (2 Plots)	193.00	198.00	39.60	237.60
	Houses/Bungalows < 300sqm (3 Plots)	257.00	264.00	52.80	316.80
	Houses/Bungalows < 300sqm (4 Plots)	321.00	330.00	66.00	396.00
	Houses/Bungalows < 300sqm (5 Plots)	386.00	396.00	79.20	475.20
Inspection Charge	Houses/Bungalows < 300sqm (1 Plot)	386.00	396.00	79.20	475.20
	Houses/Bungalows < 300sqm (2 Plots)	578.00	594.00	118.80	712.80
	Houses/Bungalows < 300sqm (3 Plots)	771.00	792.00	158.40	950.40
		964.00	990.00	198.00	1,188.00
	Houses/Bungalows < 300sqm (5 Plots)	1,157.00	1,188.00	237.60	1,425.60
Building Notice	Houses/Bungalows < 300sqm (1 Plot)	536.00	550.00	110.00	660.00
	Houses/Bungalows < 300sqm (2 Plots)	814.00	836.00	167.20	1,003.20
	Houses/Bungalows < 300sqm (3 Plots)	1,050.00	1,078.00	215.60	1,293.60
	Houses/Bungalows < 300sqm (4 Plots)	1,328.00	1,364.00	272.80	1,636.80
	Houses/Bungalows < 300sqm (5 Plots)	1,585.00	1,628.00	325.60	1,953.60
Regularisation	Houses/Bungalows < 300sqm (1 Plot)	Individually determined	Individually determined		
	Houses/Bungalows < 300sqm (2 Plots)	Individually determined	Individually determined		
	Houses/Bungalows < 300sqm (3 Plots)	Individually determined	Individually determined		
	Houses/Bungalows < 300sqm (4 Plots)	Individually determined	Individually determined		
	Houses/Bungalows < 300sqm (5 Plots)	Individually determined	Individually determined		
Plan Charge	1 Flat < 300sqm	107.00	110.00	22.00	132.00
	2 Flats < 300sqm	158.00	162.00	32.40	194.40
	3 Flats < 300sqm	214.00	220.00	44.00	264.00
	4 Flats < 300sqm	265.00	272.00	54.40	326.40
	5 Flats < 300sqm	321.00	330.00	66.00	396.00
Inspection Charge	1 Flat < 300sqm	321.00	330.00	66.00	396.00
	2 Flats < 300sqm	483.00	496.00	99.20	595.20
	3 Flats < 300sqm	643.00	660.00	132.00	792.00
	4 Flats < 300sqm	806.00	827.00	165.40	992.40
	5 Flats < 300sqm	964.00	990.00	198.00	1,188.00
Building Notice	1 Flat < 300sqm	450.00	462.00	92.40	554.40
	2 Flats < 300sqm	664.00	682.00	136.40	818.40
	3 Flats < 300sqm	878.00	902.00	180.40	1,082.40
	4 Flats < 300sqm	1,092.00	1,122.00	224.40	1,346.40
	5 Flats < 300sqm	1,328.00	1,364.00	272.80	1,636.80
Regularisation	1 Flat < 300sqm	Individually determined	Individually determined		
	2 Flats < 300sqm	Individually determined	Individually determined		
	3 Flats < 300sqm	Individually determined	Individually determined		
	4 Flats < 300sqm	Individually determined	Individually determined		
	5 Flats < 300sqm	Individually determined	Individually determined		
EW1	Notifiable electrical work (where applicable)	184.00	188.00	37.60	225.60
	Work to a single dwelling				
Plan Charge	1 storey extension not exceeding 40sqm	86.00	88.00	17.60	105.60
	1 storey extension 40 - 100sqm	129.00	132.00	26.40	158.40
	2/3 storey extension not exceeding 40sqm	129.00	132.00	26.40	158.40
	2/3 extension 40 - 100 sqm	129.00	132.00	26.40	158.40
	Garage/store etc not exceeding 100sqm	64.00	66.00	13.20	79.20
	Detached non-habitable domestic building not exc 50sqm	86.00	88.00	17.60	105.60
Inspection Charge	1 storey extension not exceeding 40sqm	343.00	352.00	70.40	422.40
	1 storey extension 40 - 100sqm	386.00	396.00	79.20	475.20
	2/3 storey extension not exceeding 40sqm	386.00	396.00	79.20	475.20
	2/3 extension 40 - 100 sqm	428.00	440.00	88.00	528.00
	Garage/store etc not exceeding 100sqm	193.00	198.00	39.60	237.60
	Detached non-habitable domestic building not exc 50sqm	257.00	264.00	52.80	316.80
Building Notice	1 storey extension not exceeding 40sqm	450.00	462.00	92.40	554.40
	1 storey extension 40 - 100sqm	536.00	550.00	110.00	660.00
	2/3 storey extension not exceeding 40sqm	536.00	550.00	110.00	660.00
	2/3 extension 40 - 100 sqm	578.00	594.00	118.80	712.80
	Garage/store etc not exceeding 100sqm	278.00	286.00	57.20	343.20
	Detached non-habitable domestic building not exc 50sqm	364.00	374.00	74.80	448.80
Regularisation	1 storey extension not exceeding 40sqm	Individually determined	Individually determined		
	1 storey extension 40 - 100sqm	Individually determined	Individually determined		
	2/3 storey extension not exceeding 40sqm	Individually determined	Individually determined		
	2/3 extension 40 - 100 sqm	Individually determined	Individually determined		
	Garage/store etc not exceeding 100sqm	Individually determined	Individually determined		
	Detached non-habitable domestic building not exc 50sqm	Individually determined	Individually determined		
Plan Charge	Rooms in roof	107.00	110.00	22.00	132.00
	Garage conversions	64.00	66.00	13.20	79.20
Inspection Charge	Rooms in roof	364.00	374.00	74.80	448.80
	Garage conversions	150.00	154.00	30.80	184.80

FEES AND CHARGES 2013/14

Building Regulations		Fees 2012/13	Proposed Fees 2013/14	+ VAT	TOTAL
Building Notice	Rooms in roof	493.00	506.00	101.20	607.20
	Garage conversions	236.00	242.00	48.40	290.40
Regularisation	Rooms in roof	individually determined	individually determined		
	Garage conversions	Individually determined	Individually determined		
Plan Charge	Re-roof etc	64.00	66.00	13.20	79.20
	Window replacement	64.00	66.00	13.20	79.20
	work not exceeding £5000	64.00	66.00	13.20	79.20
	Work £5,000 - £25,000	86.00	88.00	17.60	105.60
	Work £25,000 - £100,000	86.00	88.00	17.60	105.60
Inspection Charge	Re-roof etc	86.00	88.00	17.60	105.60
	Window replacement	86.00	88.00	17.60	105.60
	Work not exceeding £5000	86.00	88.00	17.60	105.60
	Work £5,000 - £25,000	171.00	176.00	35.20	211.20
	Work £25,000 - £100,000	343.00	352.00	70.40	422.40
Building Notice	Re-roof etc	150.00	154.00	30.80	184.80
	Replacement Windows	150.00	154.00	30.80	184.80
	work not exceeding £5000	150.00	154.00	30.80	184.80
	Work £5,000 - £25,000	278.00	286.00	57.20	343.20
	Work £25,000 - £100,000	450.00	462.00	92.40	554.40
Regularisation	Re-roof etc	Individually determined	Individually determined		
	Window replacement	Individually determined	Individually determined		
	work not exceeding £5000	Individually determined	Individually determined		
	Work £5,000 - £25,000	Individually determined	Individually determined		
	Work £25,000 - £100,000	Individually determined	Individually determined		
EW1	Notifiable Electrical work (in addition to the above, where applicable)	184.00	188.00	37.60	225.60
All other Non-Domestic Work					
Plan Charge	1 storey extension not exceeding 40sqm	129.00	132.00	26.40	158.40
	1 storey extension 40 - 100sqm	150.00	154.00	30.80	184.80
	2/3 storey extension not exceeding 40sqm	129.00	132.00	26.40	158.40
	2/3 extension 40 - 100 sqm	171.00	176.00	35.20	211.20
Inspection Charge	1 storey extension not exceeding 40sqm	343.00	352.00	70.40	422.40
	1 storey extension 40 - 100sqm	407.00	418.00	83.60	501.60
	2/3 storey extension not exceeding 40sqm	386.00	396.00	79.20	475.20
	2/3 extension 40 - 100 sqm	428.00	440.00	88.00	528.00
Regularisation	1 storey extension not exceeding 40sqm	Individually determined	Individually determined		
	1 storey extension 40 - 100sqm	Individually determined	Individually determined		
	2/3 storey extension not exceeding 40sqm	Individually determined	Individually determined		
	2/3 extension 40 - 100 sqm	Individually determined	Individually determined		
Plan Charge	Work not exceeding £5000	107.00	110.00	22.00	132.00
	Replacement Windows	107.00	110.00	22.00	132.00
	Renewable Energy Systems	107.00	110.00	22.00	132.00
	Shopfront	107.00	110.00	22.00	132.00
Inspection Charge	Work not exceeding £5000	107.00	110.00	22.00	132.00
	Replacement Windows	107.00	110.00	22.00	132.00
	Renewable Energy Systems	107.00	110.00	22.00	132.00
	Shopfront	107.00	110.00	22.00	132.00
Regularisation	Work not exceeding £5000	Individually determined	Individually determined		
	Replacement Windows	Individually determined	Individually determined		
	Renewable Energy Systems	Individually determined	Individually determined		
	Shopfront	Individually determined	Individually determined		
Plan Charge	Work £5000 - £25,000	107.00	110.00	22.00	132.00
	Replacement Windows (large)	107.00	110.00	22.00	132.00
	Renovation of thermal elements	107.00	110.00	22.00	132.00
	Storage Platforms	107.00	110.00	22.00	132.00
Inspection Charge	Work £5000 - £25,000	193.00	198.00	39.60	237.60
	Replacement Windows (large)	193.00	198.00	39.60	237.60
	Renovation of thermal elements	193.00	198.00	39.60	237.60
	Storage Platforms	193.00	198.00	39.60	237.60
Regularisation	Work £5000 - £25,000	Individually determined	Individually determined		
	Replacement Windows (large)	Individually determined	Individually determined		
	Renovation of thermal elements	Individually determined	Individually determined		
	Storage Platforms	Individually determined	Individually determined		
Plan Charge	Work £25,000 - £100,000	128.00	132.00	26.40	158.40
	Fit out work	128.00	132.00	26.40	158.40
Inspection Charge	Work £25,000 - £100,000	385.00	396.00	79.20	475.20
	Fit out work	385.00	396.00	79.20	475.20
Regularisation	Work £25,000 - £100,000	Individually determined	Individually determined		
	Fit out work	Individually determined	Individually determined		

Charges for work not included on this schedule will be individually assessed by contacting the Building Control Section on 01702 215345 or buildingcontrol@southend.gov.uk